

MEMO OF BUILDING COMMITTEE MEETING NO. 56

CONSTRUCTION PHASE

PROJECT: Chilmark Firehouse and EMS Headquarters
DATE: March 1, 2023
LOCATION: Town Hall and Zoom
ATTENDING: Bill Rossi, Chairman
Tim Carroll, Town Administrator
Ben Retmier, EMS
Alison Kisselgof
Billy Dillon, Site Rep (Zoom)
Chief Jeremy Bradshaw, Fire
Tom Shevory, D/JKS
Michael Owen, CHA
John Keenan, K+K Architects
Antonia Kenny, K+K Architects

The following is a record of the above referenced meeting.

Discussion:

1. Meeting called to Order and Alison took attendance.
2. February 1 Meeting Minutes were reviewed and approved.
3. January 4 and March 1 Meeting Minutes to be approved at the April 5, 2023 meeting.
4. Chairperson Update:
 - a. Bill Rossi noted that the OAC Meeting his morning had been productive, that Dellbrook/JKS had provided updates on the Fire Station and EMS Headquarters, as well as the sitework progress at both sites and the boardwalk, and that several issues had been talked through and resolved.
5. K+K update:
 - a. John K. agreed that everyone was working though any problems and progress is good.
 - b. There will be minor revisions to the Boardwalk configuration due to the ductbank location.
6. CHA update:
 - a. Mike O. stated they were actively working to close out on the furnishings package, and that commissioning was going well.
 - b. Adi M. posted a Budget Slide for review, noted there are Change Orders to be reviewed and reconciled.
 - c. There are currently six Change Orders (same as last month, wrongly noted as five last month) that have been added to the project that total approx. \$269,000. There will be a CO meeting next week to review additional Change Orders
 - d. Adi M. will meet this week with Ellen, the Town Accountant.

7. DBJKS update:

- a. Tom S. was pleased with the progress, they were installing sheetrock in the Fire Station and will be doing that as well in the EMS HQ next week. He noted that the project was moving into the finishing stage, and the project has about 3 months to finish.
 - b. Tom S. said that the plantings and trees would need to be picked out soon, K+K to contact the Landscape Architect.
 - c. The project has about 3 months to finish.
8. There was a motion and vote to adjourn the meeting.

Submitted by:

Antonia A. Kenny R.A.

KEENAN + KENNY ARCHITECTS, LTD.