

MEMO OF BUILDING COMMITTEE MEETING NO. 51

CONSTRUCTION PHASE

PROJECT: Chilmark Firehouse and EMS Headquarters
DATE: October 5, 2022
LOCATION: Town Hall and Zoom
ATTENDING: Bill Rossi, Chairman
Tim Carroll, Town Administrator
Tim Rich
Alison Kisselgof
Billy Dillon, Site Rep
Chief Jeremy Bradshaw, Fire
Chief Ben Retmier, EMS
Tom Shevory, D/JKS
Craig Gabri, D/JKS (virtual)
Mike Leone, D/JKS
Kristen Woodbury, D/JKS
Michael Owen, CHA
Aditya Modi, CHA
Antonia Kenny, K+K Architects
John Keenan, K+K Architects

The following is a record of the above referenced meeting.

Discussion:

1. Called to Order and Tim C noted a quorum.
2. Allison had sent out all previous Meeting Minutes not yet reviewed, which were approved with the exception that Tim Rich noted that he was not at the April 1 meeting.
3. Chairperson/DBJKS update:
 - a. Bill Rossi said he had the time to go look at the Oak Bluffs Town Hall prestained shingles that have now been exposed and weathered for a number of months. Tom Shevory brought samples of the prestained shingles that he would be able to get if ordered now within a reasonable time. Bill noted that he was not really in favor of the prestained as they did not weather like the natural white cedar shingles and asked about options.
 - b. Tom Shevory noted they could get the natural white cedar shingles but it would be a 3 month wait and they would not be on site till January. Bill Rossi and Billy Dillon noted that the building inspector would allow work to continue as long as the exterior of the building was weathertight (with the Blueskin membrane) so the schedule would not be impacted. The impact on the workers was noted but unavoidable considering the schedule and shingle availability.
 - c. Mike Leone noted the buildings were still on schedule with the Fire Station scheduled for completion at the end of April and Tri-Town EMS building for Memorial Day Weekend.
 - d. Tim Rich noted that he was still impressed with the progress and there were visible changes every time he drove by.

4. K+K update:
 - a. John K. agreed that the project was on schedule, and noted that the work was above average and that it appeared that the rapport was good between the contractor and subcontractors.
 - b. John K. was onsite on a weekly basis and the structural engineer was on site last week.
5. CHA update:
 - a. Mike Owen and Adi Modi reviewed the Budget, including the Project Cost to date, the original contingency and the Change Orders to be weighed against the contingency.
 - b. There was discussion of Change Orders that were committed (equipment, furniture), possible (additional cost for natural cedar shingles) and Change Orders that were desirable (epoxy floors at the Apparatus Bays vs. sealed concrete).
 - c. It was agreed that the expenditure for the epoxy floor was desirable but will be held aside until the project is more complete so that no other unknown items may arise.
 - d. The Apparatus Bay concrete floors will need to have the sealer applied within 30 days which will protect them even if the epoxy is eventually purchased. Tom S. noted that the floor would need to be shotblasted whether or not the sealer was applied, and the expenditure is \$5,000 for the sealer.
6. Commissioning Agent Contract: there was a motion to sign the Commissioning Agent Contract and the four Committee members present unanimously approved:
Jeremy B., Ben R., Tim R. and Bill R.: yes
7. There was a question regarding whether there were supply chain issues in the aftermath of the hurricane re: building supplies like plywood, etc. Tom S. noted that there were none noted due to the hurricane and that some equipment was still long lead but that he had reserved the required transformers, which were one of those items and the windows are on Cape.
8. The meeting was ended at 11:15 so the participants could be on site for the holly tree-topping ceremony at the Fire Station.

Submitted by:

Antonia Kenny

KEENAN + KENNY ARCHITECTS, LTD.

cc: Alison Kissolgof, Bill Rossi, Mike Owen, Aditya Modi, Tom Shevory