

MEMO OF MEETING NO. 38

ARCHITECT CONSTRUCTION DOCUMENTS PHASE

PROJECT: Chilmark Firehouse and EMS Headquarters
DATE: January 11, 2022
LOCATION: Zoom
ATTENDING: Bill Rossi, Bldg. Committee Chairman
Tim Rich
Alison Kisselgof
Chief Ben Retmier, EMS
Chief Jeremy Bradshaw, CFD
Ellen Biskis
Aditya Modi, CHA
Amanda Sawyer, OPM, CHA
Michael Owens, CHA
Antonia A. Kenny, K+K Architects
Jerry Thiboutot, K+K Architects
John Keenan, K+K Architects

The following is a record of the above referenced meeting.

OLD BUSINESS

- 27.11 Clerk of the Works:
- A. CHA is considering candidates.
- 32.06 Clay testing for removal discussed and will be revisited.
- 33.01 New Well: See New Business.
- A. The one originally proposed new well may be used for both buildings.
 - B. Bill R. will review w/well company for any issues, such as controls, pressure, yield, etc.
 - C. Well will provide service to Town Hall (via Fire Station), Fire Station, and EMS HQ.
 - D. Reid will contact Island Water Service for recommendation on filtering systems.
 - E. A 6" well may be required.
 - F. Based on filter system design, whether it can be located inside the Station or HQ will be decided. Filter at Station will also be for Town Hall.
 - G. New well water to be tested.
 - H. Note: Well for Town Hall unresolved.
- 35.03 Reid has reviewed Geotech code issues w/Building Department, who will support waiver as allowed.
- 35.04 K+K will file for Building Permits at the beginning of 2022, their usual practice so General Contractor does not have any delays starting construction.
- 36.02 Alternates were discussed to lower total bid amount. The Landscaping package is approx. \$250G and the Boardwalk is approx. \$200G.
- A. There will be 2 deduct alternates.
 - B. Committee may request additional funds at Spring Town meeting if bids are high.
 - C. J. Sullivan and A. Sawyer stated they think the estimates are very conservative. Last project bid by CHA, Dennis Fire, was \$700G below estimate.
- 36.03 Electrical engineering consultant needs information on special grounding system for radio/siren/tower request sent to Chief Bradshaw. See New Business.

- 37.01 Alternates discussed and approved for language, description and order of importance: Boardwalk #1, Landscaping #2.
- 37.02 Bid Docs time frame reviewed:
 - A. Still on Schedule, docs to Bid docs online on Friday, Jan. 7, 2022.
 - B. Dates for site visit/walk through for bidders revised to Wednesday, Jan. 19, 2022 at noon.
- 37.03 Prior meeting notes edited, re: Alternates (36.02)
- 37.04 K+K requested photos of removed boulder on Menemsha Road.
- 37.05 Station siren/antenna grounding system not resolved.
 - A. Scope, etc. not in bid docs.
 - B. Work suggested to be "by Owner".
 - C. Chief will retrieve and store any existing equipment that may be reused.
 - D. Bid docs will include conduit and power for new grounding system.
- 37.06 Lightning Protection has been included in the specifications for both buildings.

NEW BUSINESS

- 38.01 Bid Phase:
 - A. Bid Sets approved and ready for Online to begin distribution, etc.
 - B. Site/building demolition may begin 2nd week of February 2022.
 - C. Site visit by bidders confirmed as non-mandatory.
 - D. Schedule as finally published, not changed.
- 38.02 Previous meeting notes:
 - A. Well or wells discussed.
 - B. Amanda will contact Reid for further clarification.
- 38.03 Tim Rich requested short-term project schedule. (Rcvd. Jan. 12, '22)
- 38.04 Other topics:
 - A. Bill R. expressed concerns from Town employees about dust, noise, health & safety during construction.
 - B. Requested early notice if any loud noises, etc.
 - C. Provision for watering-down site should be provided by contractors.
 - D. Asbestos will be removed prior to demolition.
 - E. Question about compressor; provided in contract docs.
- 38.05 Proposed building clean-out:
 - A. Equipment is being moved out.
 - B. Brush truck being moved to State Forest first week of February.
 - C. Unit 122 & 133 will be housed at North Road.
 - D. Others will be drained and left outside, plugged in and covered.
 - E. Jet ski and other equipment has housing.
- 38.06 Next meeting: January 21, 2022 at 9:00 a.m.

Submitted by:

John J. Keenan, R.A.

KEENAN + KENNY ARCHITECTS, LTD.

CC: Bill Rossi, Amanda Sawyer