

MEMO OF MEETING NO. 37

ARCHITECT CONSTRUCTION DOCUMENTS PHASE

PROJECT: Chilmark Firehouse and EMS Headquarters
DATE: January 4, 2022
LOCATION: Zoom
ATTENDING: Bill Rossi, Bldg. Committee Chairman
Tim Rich
Alison Kisselgof
Chief Ben Retmier, EMS
Chief Jeremy Bradshaw, CFD
Aditya Modi, CHA
Amanda Sawyer, OPM, CHA
Michael Owens, CHA
Antonia A. Kenny, K+K Architects
Jerry Thiboutot, K+K Architects
John Keenan, K+K Architects

The following is a record of the above referenced meeting.

OLD BUSINESS

- 27.11 Clerk of the Works:
- A. CHA is considering candidates.
- 32.06 Clay testing for removal discussed and will be revisited.
- 33.01 **New Well:** **See New Business.**
- A. The one originally proposed new well may be used for both buildings.
 - B. Bill R. will review w/well company for any issues, such as controls, pressure, yield, etc.
 - C. Well will provide service to Town Hall (via Fire Station), Fire Station, and EMS HQ.
 - D. Reid will contact Island Water Service for recommendation on filtering systems.
 - E. A 6" well may be required.
 - F. Based on filter system design, whether it can be located inside the Station or HQ will be decided. Filter at Station will also be for Town Hall.
 - G. New well water to be tested.
 - H. Note: Well for Town Hall unresolved.**
- 35.03 Reid has reviewed Geotech code issues w/Building Department, who will support waiver as allowed.
- 35.04 K+K will file for Building Permits at the beginning of 2022, their usual practice so General Contractor does not have any delays starting construction.
- 36.02 Alternates were discussed to lower total bid amount. The Landscaping package is approx. \$250G and the Boardwalk is approx. \$200G.
- A. There will be 2 deduct alternates.
 - B. Committee may request additional funds at Spring Town meeting if bids are high.
 - C. J. Sullivan and A. Sawyer stated they think the estimates are very conservative. Last project bid by CHA, Dennis Fire, was \$700G below estimate.
- 36.03 Electrical engineering consultant needs information on special grounding system for radio/siren/tower request sent to Chief Bradshaw. **See New Business.**

NEW BUSINESS

- 37.01 Alternates discussed and approved for language, description and order of importance: Boardwalk #1, Landscaping #2.
- 37.02 Bid Docs time frame reviewed:
 - A. Still on Schedule, docs to Bid docs online on Friday, Jan. 7, 2022.
 - B. Dates for site visit/walk through for bidders revised to Wednesday, Jan. 19, 2022 at noon.
- 37.03 Prior meeting notes edited, re: Alternates (36.02)
- 37.04 K+K requested photos of removed boulder on Menemsha Road.
- 37.05 Station siren/antenna grounding system not resolved.
 - A. Scope, etc. not in bid docs.
 - B. Work suggested to be "by Owner".
 - C. Chief will retrieve and store any existing equipment that may be reused.
 - D. Bid docs will include conduit and power for new grounding system.
- 37.06 Lightning Protection has been included in the specifications for both buildings.
- 37.07 Next meetings: January 11, 2022 at 9:00 a.m., and January 21, 2022 at 9:00 a.m.

Submitted by:

John J. Keenan, R.A.

KEENAN + KENNY ARCHITECTS, LTD.

CC: Bill Rossi, Amanda Sawyer