

MEMO OF MEETING NO. 10
ARCHITECT DESIGN DEVELOPMENT

PROJECT: Chilmark Firehouse and EMS Headquarters
DATE: August 7, 2020
LOCATION: Zoom

ATTENDING: Bill Rossi, Bldg. Committee Chairman
Chuck Hodgkinson, Bldg. Committee Project Manager
Skipper Manter, Bldg. Committee
Will Parry, Bldg. Committee
Tim Rich, Bldg. Committee
Chief Jeremy Bradshaw, Fire Dept
Clark Goff, Architect, Guest
Joe Sullivan, OPM, CHA Companies
Amanda Sawyer, OPM, CHA Companies
Antonia Kenny, K+K Architects
John Keenan, K+K Architects
Jerry Thiboutot, K+K Architects

NOT ATTENDING: Jim Newman, Bldg. Committee
Chief Ben Retmier, EMS

The following is a record of the above referenced meeting:

NEW BUSINESS

- 10.01 As per meeting notes from July 24, there had been discussion at that meeting whether or not the EMS HQ size was adequate for future needs:
“Skipper felt that the building was too small in the administrative area – particularly the Bunk, Locker/Toilet Rooms and the Meeting/Training Room/Day Room sections of the building. He has had more time since March to review the drawings and believes the building needs to be larger so that they do not need to return to the towns in 5 to 10 years to enlarge. His estimate would be to add 10’-15’ to each section lengthening the building north/south.”

K+K presented a revised Floor Plan and Elevations for the EMS Facility with 10’ added (East/West) to the Dorm/Locker portion and 10’ added (East/West) to the Meeting/Training/Day Room portion and 2’ added to the West side of the administrative portion. The total added is 1,060 SF. The plan will add 20’ in length to the Administrative wing which will extend toward the property setback approx. 10’ and move the parking south approx. 10’ which may impact the public parking lot.

- 10.02 Ben had requested an Oxygen Room (12’ x 12’ or 144 SF) at the last meeting, an Oxygen Room was provided in this design – the size is 9’ x 14’ or 126 SF. Note equipment cuts and configuration requirements are needed for both buildings.
- 10.03 Permitting: Bill noted that if scope is increasing and requested fees are increasing, then the project should be brought to the Town before Permitting. Wait for feedback from voters.

Skipper asked what if the Boards make changes, Bill thinks the Boards will approve if Town Meeting approved. Joe S. noted that we should have permitting before going out to bid, permitting will take some time. Chuck responded he was aware what the Boards would need and that all they need to go to Town Meeting was the Floor Plans, Elevations and Site Plan.

- 10.04 Review by K+K of the Revised Floor Plan and Elevations dated August 7, 2020 received the following comments from the Building Committee:

Skipper noted it was more practical, but that saving public parking was important.

Will was discouraged by the larger size.

Other comments reflected that the plan reflected what was requested at the last meeting.

As two members had to leave the meeting early, it was decided that further input from the Committee would be at the next meeting on August 14, with K+K attending only for the Committee input before they attend to other housekeeping issues.

- 10.05 Amanda reviewed the CHA July reconciled estimate which was:

Total both buildings \$8,585,000.

Fire Station \$4,247,000 (\$950/SF)

EMS Facility \$4,337,000 (\$838/SF)

Those costs do not include furniture, fees, equipment, etc. so the project cost is roughly just under \$10 million total.

- 10.06 Skipper said he does not want to separate the two facilities for Town Meeting.

- 10.07 Jeremy thinks the Fire Station will not use the combined facility much. He was asked if the EMS Building is not built will the Fire Station as designed meet their needs? His answer will be next week. Chuck noted that the shared spaces breakdown were easily shown and would not change from that previously shown. Skipper agreed with Chuck on the breakdown of costs and how it would be shared with the other towns.

- 10.08 Jeremy said he called Onset on referral from Joe S. as they were offering a free Airfill station that was only 5-6 years old and will get the equipment size.

- 10.09 The July 17 Meeting Notes were approved.

- 10.10 The next Zoom meeting is on Friday August 14th at 9 AM, Chuck will provide the information and agenda. K+K to attend at beginning only for Committee comments on plans submitted today.

SUBMITTED BY:

Antonia A. Kenny, R.A.

KEENAN + KENNY ARCHITECTS, LTD.

cc: Chuck Hodgkinson, Bldg. Comm.
Reid Silva, VLSE

Amanda Sawyer, CHA
Joe Sullivan, CHA