

MEMO OF MEETING NO. 8

ARCHITECT SCHEMATICS

PROJECT: Chilmark Firehouse and EMS Headquarters

DATE: July 17, 2020

LOCATION: Zoom

ATTENDING: Bill Rossi, Bldg. Committee Chairman
Chuck Hodgkinson, Bldg. Committee Project Manager
Skipper Manter, Bldg. Committee
Jim Newman, Bldg. Committee
Will Parry, Bldg. Committee
Chief Jeremy Bradshaw, Fire Dept
Chief Ben Retmier, EMS
Clark Goff, Architect, Guest
Joe Sullivan, OPM, CHA Companies
Amanda Sawyer, OPM, CHA Companies
Antonia Kenny, K+K Architects
John Keenan, K+K Architects
Jerry Thiboutot, K+K Architects

NOT ATTENDING: Jim Newman, Bldg. Committee

The following is a record of the above referenced meeting:

NEW BUSINESS

- 8.01 CHA Meeting Minutes of July 9 were approved.
- 8.02 K+K reviewed the 100% Schematic Design Drawings, which were to be shown at the Public Forum Presentation prior to the stop of work, as a refresher to the Committee as to where the project was at the last meeting. K+K noted that modifications had been made to the drawings since the 100% Schematic Design to reflect comments of the Fire Dept. for the Fire Station and that work had continued on the drawings until the official stop of work request on March 19.
- 8.03 A question was asked regarding the size and location of the two generators: (Note: the Final MEP Design Narrative listed a 100kW generator for the Fire Station and a 125kW generator for the EMS HQ). The Site Plans have not been developed yet to locate the generators.
- 8.04 K+K were advised that an Oxygen Fill room will be required for the EMS HQ – verify size (12'x12') and if it can replace one Storage Room or if this is an addition.
- 8.05 There was discussion on what Town permits would be required to move the project forward and members noted they felt that the permits should be pursued now and before bringing the project to a vote. The Building Official Lenny Jason will need to provide the zoning sections that will need relief (height, set-back) from the ZBA. Chuck said he would talk to Reid Silva regarding site plan requirements for Site Plan Review, ZBA, Conservation and Board of Health. The Committee agreed that there should be a comprehensive plan with parking, septic, holding tanks, wells, generators (noise ordinance) shown prior to obtaining permits. There was also

discussion whether the project would be referred to the MVC and the time implications of that referral. The request for exemption from the Fire Sprinkler requirement for the Fire Station was also recommended to be pursued at this time, K+K will forward information from the Code consultant on the process for Jeremy to review.

- 8.06 Skipper Manter gave his opinion that the EMS HQ building Training/Conf. Room and Day Room were too small and that the building should be extended 10'. Chuck noted that the current reconciled cost estimates have the project construction cost around \$8.5 million (not including equipment, hazmat removal, furnishings, A&E and OPM fees) and that the budget was a large consideration.
- 8.07 Clark Goff offered an alternative sketch for the EMS HQ Apparatus Bay roof, which will be discussed at the next meeting.
- 8.08 The next Zoom meeting is on July 24 at 9 AM, Chuck will provide the information and agenda.

SUBMITTED BY:

Antonia A. Kenny, R.A.

KEENAN + KENNY ARCHITECTS, LTD.

cc: Chuck Hodgkinson, Bldg. Comm.
Reid Silva, VLSE

Amanda Sawyer, CHA
Joe Sullivan, CHA