

Cemetery Commission Meeting Minutes - FINAL
Thursday, July 7, 2022 @ 10am
Chilmark Town Hall

Those in attendance:

Judie Flanders, Laurisa Rich, Matt Tobin, Susan Murphy, Kara Shemeth

Meeting called to order at 10:15 am

A. Approval of 6-9 Minutes - approved unanimously

B. Administrator report -

1. Pending applications - no new applications
2. Contact with public - 1-2 queries a week
3. New budget system going forward
4. Kara will add BOH link to our website

C. Superintendent report -

1. **Burials/funerals** - 4 cremation burials since our last meeting, 2 burials scheduled and 2 burials pending
2. **Budget review at end of FY22** - all invoices were submitted by deadline. Treasurer Ellen reviewed and some corrections were made. The final amount returned to Town will be recalculated.
3. **Fence construction update** - Installation is scheduled for July or August
4. **Maintenance update** - Don has done 3 mowings so far and has brush cut the stockade fence area.
5. **Shed repair** - Susan will contact Beaven Burkett for estimate.
6. **Fall clean up/ tree work/ winter preparations** - suggests 1 dead tree be removed and proactive pruning of dead branches. We will purchase snow plowing markers. Matt offered some names of potential plowers. Judie will request Tim C. that AHC be put on Town's plowing schedule.
7. **Invasive species treatment** - Lime and borax were discussed.
8. **Gravel at entrance** - Susan feels graveling not necessary

D. Continuation of Old Business -

- 1. Signage of roads, parking lot and entrance** - Marina will send sign information to Susan
- 2. Repair of damaged monuments/ maintenance old section** - 4 damaged and numerous toppled. Kara has Alan Gowell's contract for restoration of stones.
- 3. Discussion of Noman's Island cemetery** - Tim R. has contacted Bret Searns re permission to visit. Alison has not yet heard back from John F.

E. Naming of Sections - We discussed purpose of renaming and decided to defer decision. Kara will find out from Edgartown who was used for re-mapping.

F. Review of conversation with MA Cemetery Assoc consultant Tom Daly - Discussion on his concerns. Kara will download zoom of our meeting and resend link to be reviewed at future meeting.

G. Topics not anticipated - Laurisa will paint "Not Potable" sign for the rain barrel.

Next meeting scheduled - August 11, 2022

Meeting adjourned at 11:43 pm

**Respectfully submitted,
Laurisa Rich
Secretary**

Documents Reviewed at meeting:

Budget overview of FY22