

Cemetery Commission Meeting Minutes - FINAL
Thursday, June 9, 2022 @ 10am
Chilmark Town Hall

Those in attendance:

Judie Flanders, Laurisa Rich, Matt Tobin, Susan Murphy, Kara Shemeth (until 11)

Meeting called to order at 10:07 am

A. Approval of 5-19 and 5-26–22 Minutes - Both approved unanimously with minor corrections

B. Administrator report -

1. **Pending applications** - Kara received an old application. She sent back a current one.
2. **Concerns** - none
3. **Veteran's Flags** - Kara received invoice for 144 flags totaling \$103.68. Two commissioners will signed to approve payment. We agreed that extra flags placed on roads and corners be removed.

C. Superintendent report -

1. **Burials/funerals** - 2 since our last meeting and 3 burials are scheduled.
2. **Fence construction update** - Susan priced new cement posts at \$50+ each from Goodale's. Installation scheduled for July.
3. **Maintenance update** - Steve Yaffe has completed the Spring cleanup which was minimal due to the huge Fall cleanup. Don Sexton has completed final mow. In July, he will brush cut and mow the Near West Wing new fence line, the stockade fence and the Far West End. Don will also apply lime along the new fence.

4. **Shed** - Susan will contact Beaven Burkett to get estimate for trim repair and painting. She will also inquire if he can build a new gate.
5. **Invasive species treatment** - not discussed

D. Signage at the cemetery - Signs must be no bigger than 3 square feet. Susan will ask Beach Committee and Marina about locally made signs. Proposals: “Carry in: plants and flowers - Carry Out: pots and vases. Do not leave in the Cemetery. For perennial plantings, please contact Cemetery Superintendent (with Town phone number).” “Cemetery Parking Only”

E. Review of conversation with MA Cemetery Assoc consultant Tom Daly - deferred until next meeting

F. End of fiscal year Finance update - Bills outstanding - mowing & spring cleanup. Remaining funds - \$7,145

G. Susan’s Superintendent evaluation approval - We are all pleased with the year's performance and unanimously approved the evaluation that Judie crafted.

H. Topics not anticipated -

1. We discussed graveling or bouldering the tour van’s ad hoc parking area next to the Belushi grave. Susan will get the blessing of the family for graveling. Matt estimates 2 tons of gravel is needed. Susan will get cost of project.
2. Laurisa will paint “Not Potable” sign for the rain barrel
3. Board of Health has put a link on Town’s website that refers to transporting and burying bodies. Marina will confer with Kara re posting on CemComm website.
4. Historical Commission - Judie attended a meeting in May re Noman’s Island cemetery and renaming of AHC sections. Alison will contact John F. who has researched cemetery and they suggest section names be compass related. They have no digital data storage.

Next meeting scheduled - July 7, 2022

Meeting adjourned at 12.05 pm

**Respectfully submitted,
Laurisa Rich
Secretary**

Documents Reviewed at meeting:

Susan' evaluation draft, titled: SBM 2022 eval.pdf