

**Cemetery Commission Meeting Minutes - FINAL**  
**Thursday Nov. 10, 2022 @ 10am**  
**Selectperson's Meeting Room**

**Those in attendance:**

Judie Flanders, Laurisa Rich, Matt Tobin, Susan Murphy, Kara Shemeth

Meeting called to order at 10:03

**A. Approval of Minutes 10-13 and 10/31/22** - both approved unanimously with minor typos corrected

**B. Administrator report**

- 1. New applications:** Commissioners signed:
  - R. Fuller - 1/2 plot
  - L. Williams - 1/4 plot
  - A. Tiffany - full plot
  - D. Norton - full plot
- 2. Correspondence** - H. Glazer emailed Kara re removal of stones placed on the family plot. Judie responded explaining the safety and practical reason for this and the AHC policy of stone placement only on memorial, headstone or bench.
- 3. Process to digitize AHC data** - Kara is progressing on consolidating existing data bases into an Excel spreadsheet. Next step: explore process to create a searchable data base.
- 4. CPC application for Memorial repair** - We voted unanimously to request \$4,500 to repair 10 memorials @ \$450 each. Judie and Kara will meet soon to to draft the proposal. Next steps - secure Historical Commission approval, submit to CPC.

**C. Superintendent report**

- 1. Cemetery activity** -
  - **burials** - 2 cremation burials completed since Oct meeting

- **Sally Cook's upcoming service** - 11am graveside service, reception to follow at CCC. Susan has contacted CPD re traffic control.
- 2. **Shed repair billing** - We approved the bill totaling \$3,120.00. Beaven Burkett has submitted required new contractor forms to Town.
- 3. **South Rd fence clearing and tree work update** - Work was completed on 11-9-22. Washed out bluestone was raked off a grave and the toppled Mason family bench on Bayberry was moved farther back from roadside - Susan will notify family. D. Sexton also mowed that day and will return for a final leaf cleanup. There was further discussion on plans to keep S Rd. fence clear of brush while retaining sound buffer.
- 4. **Bainbridge bench request** - We voted and unanimously approved a bench installation on family plot in NE corner of Founder's section.
- 5. **Plantings & new plot layout at intersection of Bayberry and Midlands Section** - The split rail section was removed, 2 bayberry and a shadbush were planted and mulched with wood chips. Posts were laid as border/ curbing. Susan has marked the new graves #274 & #275 next to Tilden.
- 6. **Removal of Veterans flags, fall decorations & rain barrel** - Susan will remove flags and ask Lenny that they be placed only on Veteran graves next Spring - not near the road. There were no issues with lit pumpkins this year. She is comfortable stowing the rain barrel on her own.
- 7. **Memorial repair in Founder's Section by A. Gowell update** - Susan and Allen will meet soon to survey and prioritize stones in need of repair.

#### **D. Old Business -**

1. **Signage- decide on wording, size and style** - We agreed to order 12" x 18" oval, metal signs in green with cream lettering in 'Georgia' font. Kara & Laurisa will do website layout and bring finals to December meeting.
  - Cemetery Parking Only (1)
  - Carry In - plants & flowers Carry Out - pots, vases & dog waste (2)

- For perennial plantings, please contact Cemetery Superintendent (1) (we will attach current phone number separately)

**2. Noman's cemetery visit** - Laurisa emailed the US Fish and Wildlife at OxBow Wildlife refuge to request visit in Spring '23. The response indicated that in 2015, due to erosion, 3 graves were relocated to a site at the center of the island. They also indicated there are more graves threatened. Laurisa will respond with further questions and contact the Historical Commission & John Flender re any info on this.

**3. Road placement in NWW section - not discussed**

**A. Topics not anticipated** - We voted and unanimously approved new AHC section names:

- Old Section - Founders Section
- New Section - Midlands Section
- Near West Wing - Kings Way Section
- Undeveloped - Tail's End Section (provisional)

**Next meeting scheduled - Dec 8, 2022**

**Meeting adjourned at 11:50 pm**

**Respectfully submitted,  
Laurisa Rich  
Secretary**

**Documents Reviewed at meeting:**

H. Glazer application  
DeWitt application

Laurisa email dated 10/30/22, subject -AHC sign ideas  
Susan email dated 11/4/ 22, subject - Fw: Cemetery shed estimate  
Judie email 10/19/22, subject - Fw: Mementoes at Abel's Hill Cem  
Laurisa's email dated 11/9/22, subject Re: Noman's Island Cemetery