

Cemetery Commission Meeting Minutes - FINAL
Thursday Oct. 13, 2022 @ 10am
Abel's Hill Cemetery

Those in attendance:

Judie Flanders, Laurisa Rich, Matt Tobin, Susan Murphy

Meeting called to order at 10:06

A. Approval of 9-12-22 Minutes - approved as written

B. Administrator report - not present

- 1. New applications -**
- 2. Correspondence -**
- 3. Budget review -**

C. Superintendent report -

- 1. Cemetery activity - burials, correspondence -** 1 cremation burial and 3 cremation burials are pending
- 2. Estimate for Tree Work -** (up dated 9/14/22 S. Yaffee) - appx \$3000 is estimated and likely \$1000 more will be needed.
- 3. Shed repair update -** repairs are underway
- 4. Walk-about to review fence clearing South Rd** (weather permitting) - discussed trimming between graves and fence while leaving noise buffer brush line. Matt will return to walk area with Susan. Also, recommended to widen existing foot paths to South Road.
- 5. Bainbridge/Mason bench installations/repair -** not discussed
- 6. Fencing at intersection near Tilton memorial -** We agreed to have diagonal split rail section removed, add 2 additional 1/2

plots along fence line and plant shrubs to direct traffic. We discussed several shrub options. No decision was made.

7. **Signage at parking lot - wording suggestions, ordering -** not discussed
8. **Update on memorial repair in Founder's Section (oldest part of cemetery) by Alan Gowell -** not discussed

D. Town Administrator Tim Carroll -

1. **Proposed plans for a Public Works Dept -** A wide range of possibilities were shared re maintenance of Cemetery roads, shed, grounds.
2. **Meeting with current Highway Dept. for winter plowing -** Currently Town will plow driveway and parking area after main roads are done.
3. **Funding for repair of damaged historical monuments -** Using Perpetual Care funds not recommended. Discussed applying for CPC funds (1- get quotes and write proposal 2- get Historical Commission approval, 3 - submit to CPC, 4 - Town meeting approves) Recommends we create a plan to apply every 5 years to repair x # of stones.
4. **Project to digitalize cemetery records -** In order to have searchable data base on Town website cards and maps need to be scanned into interactive system. Town has scanning equipment that needs to be upgraded. Tim will discuss with Kara and see who Edgartown used.

E. Old Business -

1. **Road placement in NWW section -** not discussed
2. **Noman's Island visit -** H. Ottison and T. Carroll visited and hand cleared the family cemetery in NE section in recent past. Tim

suggests we contact the US Fish and Wildlife at OxBow Wildlife refuge to request visit in Spring '23. Laurisa will contact them.

F. Topics not anticipated - none

Next meeting scheduled - November 10, 2022

Meeting adjourned at 1:04 pm

**Respectfully submitted,
Laurisa Rich
Secretary**

Documents Reviewed at meeting:

Cem Com July-Sept 2022 (1).pdf. (Budget)
Estimate (No. 211) from Crosswater Landscape.pdf