

Cemetery Commission Meeting Minutes - Final
Thursday, August 11, 2022 @ 10am
Abel's Hill Cemetery

Those in attendance:

Judie Flanders, Laurisa Rich, Matt Tobin, Susan Murphy, Kara Shemeth

Meeting called to order at 10:16 am

A. Approval of 7-7-22 Minutes - approved unanimously with a minor correction

B. Administrator report -

1. **Pending applications** - Norton application approved unanimously. 1 is pending.
2. **Contact with public** - Several folks have inquired about their family plots, most notably, a woman from Oklahoma and a man from Ohio both with ancestors from the 1700s. Kara was able to locate the gravesites.
3. **Budget Report** - Yaffee bill complete. Judie will submit.
4. **Plot Cards** - new cards are complete.

C. Superintendent report -

1. **Burials/funerals** - 2 cremation burials have occurred since our last meeting, 0 casket burials scheduled and 5 cremation burials are pending.
2. **Fence construction update** - Fence installation is complete. North entrance width discussed. Steve submitted the bill of \$2,285. We have \$1,404 from warrant article earmarked for survey and layout and \$348 for other pending warrant. Judie will ask Ellen to close out both warrants.
3. **Maintenance update** - Don S. will do final mow, clean-up and apply lime.
4. **Shed repair** - Susan will follow-up with Beaven Burkett for an estimate.

- 5. Pre-winter preparations** - Steve Y and Susan will do an autumn walkabout to discuss trimming and tree removal. Susan advises 1 leaning dead tree be removed and proactive pruning of low-hanging dead branches. Judie suggests some trimming along the new south road fence. Susan will purchase snow plowing markers. Matt offered some names of potential plowers. Judie will ask Tim C. that AHC be put on Town's plowing schedule. We discussed his email re possible future Public Works Department.

D. Continuation of Old Business -

- 1. Signage of roads, parking lot and entrance** - Marina sent sign info to Susan. She will bring info to next meeting.
- 2. Monuments repair** - 4 are damaged and numerous toppled. Alan Gowell's fee for restoration of stones - average price \$450 per stone. Applying for CPC funds was discussed. Susan suggested using Perpetual Care funds (currently \$13,000+). Kara encouraged a CPC request due to current large surplus in historical category. We discussed family responsibility and concluded antique headstone repair is responsibility of the Town. Susan will ask for Alan's timeline to begin restoration.
- 3. Road placement in new section** - Fence angle at NWW entrance was discussed and other options were considered.
- 4. Naming of Sections** - We discussed purpose of renaming, other possible botanical and nautical options and decided again to defer any decision.
- 5. Noman's Island visit** - Alison of the CHC has not found any more photos of existing cemetery. There is a Town visit is pending in Sept. Kara will inquire whether a Cemetery rep can participate.
- 6. Electronic mapping/ data - funding** - We discussed need to consolidate our 6+ data bases and connect with an updated map. A professional firm is needed. Judie will discuss funding options with Tim C.
- 7. Conversation with Tom Daly** - The meeting link seems to be fully functioning and accessible. We will meet during winter to review.

8. Topics not anticipated - Susan will be away Thursday 11th - Wednesday 17th. Brian C. will cover in her absence.

Next meeting scheduled - September TBD

Meeting adjourned at 11:58 am

**Respectfully submitted,
Laurisa Rich
Secretary**

Documents Reviewed at meeting:

Invoice 2277 from Crosswater Landscape, Cemetery Dept
Norton application
Tim Carrol letter email dated re public works