

## Cemetery Commission Minutes 02/21/19

### Cemetery Commission Meeting Minutes **Final**

**Thursday, Feb 21, 2019 3:00 pm**

Chilmark Town Hall 401 Middle Rd, Conference Room #1

**Those in attendance:** Sally Cook, Laurisa Rich, Judie Flanders, Susan

**Murphy. Meeting called to order at 3:03 pm**

**A.Minutes from Jan 10, 2019** - approved as submitted save various typos

#### **B.Superintendent Report -**

1. The Wallach caretaker was contacted and gladly granted permission on cleanup of boundaries. Steve Yaffee removed berm and leaning tree near McGhee and Gude plots and area is now draining nicely. Susan will request that pile of excavated berm be smoothed out.

2. Susan discussed compost area access ideas along east wall (where overhanging trees would need removal) or near southwest corner (easier but more visible to public) She will bring in photo or drawing of her composting enclosure.

#### **C. Cemetery Report: Judie Flanders -**

1. Historical preservation: Many headstones in the old section are in disrepair or covered in lichen which damages inscriptions. Judi recommends we consider future plan of cleaning old stones. She provided links to research headstone restoration. Susan will speak to Alan Gowell for advice.

2. Grave decoration: There are numerous problematic decorations throughout the seasons. Judie proposed ways to communicate with community regarding what is allowable and importance of retrieval of items before spring cleanup. We will discuss further in March.

**D. Superintendent Position Description review** - After much discussion we decided to condense A. to read "Maintain cemetery grounds, roads and structures. & condensed G. to read "Arrange with the monument supplier the placement of grave markers." Both K items were combined to read "Processes all invoices from contractors and casual labor for Cemetery Commission approval and submit to Town Accountant. Obtain quotes for all contract maintenance work as required by the Cemetery Commission."

#### **E. Rain barrel discussion: Laurisa Rich -**

1. We reviewed same proposal submitted October 2018. Only addition is a possible "IVY" rain barrel offered at cost thru IGI this Spring - 50 gallons, plastic.

2. As it has been determined that no other repairs are needed on the shed, we will request clarification from Susan on the procedure for replacing the missing gutter and downspout.

**F. Preliminary Map Redrawing Project Discussion.** - Ted Dooling of Boston Computer Scanning made a preliminary visit and spoke to Susan and Sally. And viewed enlarged charts. He will email Susan an estimate for redrawing the new section.

**G. Correspondence** - Sally wrote a letter to Marcus Jaffee that his application was declined. He emailed Jenny that he will consult with family.

**H. Topics not reasonably anticipated** - none

**Meeting adjourned 4:55 pm**

**Respectfully submitted,**

**Laurisa Rich,**

**Secretary**

**Documents Reviewed at the Meeting:**

**Town Report Final Draft**

**Abel's Hill Cemetery Available Lots Report 1-31-19**

**Job Description for Cemetery Superintendent**

**Grave Stone Cleaning links - Judie**

