

## Cemetery Commission Minutes 12/27/18

### Cemetery Commission Meeting Minutes

Approved

**Thursday, Dec. 27, 2018 3:00 pm**

Chilmark Town Hall 401 Middle Rd, Conference Room #1

#### **Those in attendance:**

**Sally Cook, Laurisa Rich, Judie Flanders, Susan Murphy**

**Meeting called to order at 3 pm**

- **Minutes from Dec 13, 2018.** Approved as amended. Correction in Section 2. 2
- **Report from Superintendent** - Susan received 2 quotes from Steve Yaffe of CrossWater Landscape: \$300 to remove berm and downed pine tree on south side that effects abutting properties, \$300 to clear area near shed to construct a compost pile. Susan will contact north side abutter Wallach's caretaker to communicate our intention to remove cemetery debris from our shared property line.
- **Final FY2020 Budget discussion**
- Sally presented a proposed budget for board to approve that requests no increase in Expenses from FY19. Susan suggested small changes in Spring cemetery care. We reviewed Don Sextons billing process. Added wording 'unanticipated tree care funds'. Susan reviewed purpose of "place holder" line items. Judie proposed that we delete the \$250 Temporary Employee line item as it has not been used in recent years. Sally and Laurisa voted to keep it for now and discuss with FinCom.
- The proposed budget FY20 was approved unanimously by the Commissioners
- Total Expenditures \$25,400 Total
- Salary & Wages \$12,757.15
- Total Department. \$38,157.15
- **Report on Possible Uses of Warrant Article and/or Trust Funds for one-time projects** - Judie compiled the following info:
  - 2 funds( F.E. Mayhew and Perpetual Care) have earned interest of \$19,000+. These are expendable funds which we can spend with approval of BOS & CCC.
  - Principle & Interest from sale of cemetery lots is \$187,000+. Spending must be approved at Town Meeting. Recommended by Tim Carroll to reserve for future purchase of land to expand cemetery.
  - Repair needs for shed, fence, rain barrel - could be funded within a future FY budget, a Warrant Article or expendable funds.
  - Redrawing map of cemetery can be funded by a Warrant Article or expendable funds. 3 quotes will be needed.
  - Town's Strategic Planning Committee meets every August. We plan to attend to discuss future needs of cemetery.
  - Remaining funds to survey and map new section (appropriated at 2000 ATM - \$4000) are no longer available to us. The \$3404 balance will likely be returned to the General Fund. John Flender completed work for under \$600)
- **Correspondence - none**
- **Topics not reasonably anticipated - none**

**Meeting adjourned 4:05 pm**

**Respectfully submitted,  
Laurisa Rich,  
Secretary**

**Documents Reviewed at the Meeting:  
Proposed Budget FY20  
Budget Details FY 20 - as of Dec. 27th  
Judie F. notes on Findings**