

Chilmark Cemetery Commission  
Minutes of the Meeting of January 19, 2017

A Meeting of the Chilmark Cemetery Commission was held at Town Hall on Thursday, January 19, 2017, at 4:00 p.m. Present were commissioners John Flender, Wesley Cottle, Sally(Sarah) Cook, also Timothy Carroll, Executive Secretary for the town.

This meeting was called to discuss the role and duties of the Cemetery Superintendent Jennifer Morgan. The expectation is that the superintendent should average 5 paid hours a week on cemetery maintenance and burial supervision. Ms. Morgan has had difficulty meeting these obligations and has been out of town and unavailable for the better part of a month because of changes in her personal life. After consideration it was agreed that Flender would talk with the Superintendent and determine whether it was appropriate for her to continue to fill the position. With this discussion concluded, Mr. Carroll left the meeting at 4:30p.m.

Next, Flender distributed the proposed cemetery budget for FY 2018, and following a discussion it was:

Voted: to approve the FY 18 Cemetery Budget as presented to the meeting

Drafts of Cemetery Commission Regulations," "Policies regarding Ownership of Cemetery Lots and Burials," "Procedure for Processing Applications for Cemetery Lots," "Burial and Records Handling Procedures," and "Summary of Burial Permit Process." were also circulated. The Commissioners accepted these drafts for study.

Questions about Green Burials were considered briefly. A draft of "Cemetery Commission Regulations," defines this type of burial which is also detailed in the draft "Burial and Records..."(Green Burial Version).

Finally, the commissioners approved the December 15, 2016 minutes. Minutes from the October 19, 2016 meeting will be distributed and voted at a future meeting. This meeting was adjourned at 5:00p.m.

A handwritten signature in cursive script, appearing to read "Sarah Cook".

Sally (Sarah) Cook, Temporary Secretary