

Cemetery Commission Minutes - FINAL
Thursday, May 11th, 2023 @ 9am
Select Person Room, Town Hall, 401 Middle Rd, Chilmark

Those in attendance: Judie Flanders, Matt Tobin, Laurisa Rich

Meeting called to order at 9:13 am

A. Approval of Minutes of 4/10/23 and 4/25/23 - approved as written

B. Administrator report

- 1. Commissioner duties** - Judie has been elected to a new 3-yr term. She will continue to serve as Chair for the time being and will delegate tasks as needed.
- 2. Coverage until admin appointed** - Kara's replacement has not yet been found.

C. Superintendent report

- 1. Review of spring work in progress** - Clean-up, road repair and straightening have been completed. Chips and trunks were left on site. Bill has not yet been submitted.
- 2. Coverage in Superintendent's absence** - Allan Gowell will cover cremains burial next week in plot #100 in Midlands. No traffic control is needed.
- 3. Evaluation** - We will review Superintendent's duties and email Judie with our input.

D. Old Business

- 1. Historical Stone repair** - Judie will contact Allan Gowell re billing, start date and prioritizing of stones. Matt would like to participate and we discussed inviting Allan to AHC June meeting.
- 2.**

- 3. Letter to abutter** - Laurisa will compose letter requesting fence repair or removal and bring to next meeting.
- 4. Update on Historical cemeteries in Chilmark** - May's Historical Commission meeting was postponed till Monday 15th. Laurisa will attend and bring update to June meeting.
- 5. Memorial Day flags** - Judie will contact Lenny Jason re placement of flags and contact Veteran's agent about flag supply.
- 6. Volunteer Day** - Many ideas were discussed: Sept. clearing of pots and vases, Nov. collection of veterans flags, Jan. Christmas decoration retrieval. A request for volunteers could go out in town column. We'll discuss further with Susan on her return.
- 7. Program to replant trees where some have been removed**
We discussed some tree species suitable for succession planting. Matt will consider and Laurisa will ask Tim Boland to recommend as well.
- 8. Pet burial area** - We discussed the subject and no decision was made.
- 9. Rain Barrel care** - Laurisa brought in a small 'Not Potable' sign that Matt will attach. Matt will donate wood preservative which Laurisa will apply.

E. Topics not anticipated - none

Next meeting scheduled - June 8, 2023 at 9am at AHC

Meeting adjourned at 11:13 am

**Respectfully submitted,
Laurisa Rich, Secretary**

Documents Reviewed at meeting: none