

## **Cemetery Commission Minutes - FINAL**

**Thursday March 9, 2023 @ 9am**

**Chilmark Town Hall, 401 Middle Road**

**Those in attendance:** Judie Flanders, Matt Tobin, Laurisa Rich, Susan Murphy, Rich Guerin (until 9: 20)

**Meeting called to order at 9:02**

**A. Approval of Minutes of 1/12/23 and 2/9/23 -** Both approved with minor typos corrected.

**B. Administrator report**

1. **New applications** - None. We signed the Yaffe leases approved in February.
2. **Correspondence** - N. Ryerson contacted Judie asking to review the process for purchasing a 2nd plot under her property's LLC. Judie will respond.
3. **Coverage of Admin position** - Kara is currently available very part-time for essential tasks while transitioning to Edgartown and until her replacement is found.

**C. Superintendent report**

1. **Cemetery activity** - 1 cremains burial on March 4. Judie & Laurisa joined Susan to observe the hole-digging & filling process.
2. **Upcoming Services** - Richard Guerin attended meeting to discuss assignment of a new Full plot as his originally-purchased 1/2 plot #311 contains a large rock. We unanimously approved request, assigned #334 and received a check for the difference in cost. Graveside services will be 3/13.
3. **Sign Installation at AHC** - Susan has readied tools and stainless hardware to mount the signs. We discussed placement and needed tree/shrub trimming near the shed.
4. **Road maintenance** - Matt will assess washout issues on Founders Hill and advise on correct mix to stabilize.
5. **Plot marker layout** - Susan has flagged more sites in Kings Way section.

**D. Old Business**

1. **MA Cemetery Association membership/annual meeting** - 4/7/23 in Foxboro, MA. We will not attend.
2. **Review of conversation with T. Daly, MA Cemetery Assn.** - Laurisa has not yet reviewed the video.
3. **Historical Stone repair** - Susan and Alan met at AHC and reviewed old stones to be repaired. He will send credentials directly to Judie.
4. **Volunteer Day/Spring cleanup after holidays** - We discussed various options: post-labor day debris, post-storm branches, school visits, gravestone rubbings. Laurisa will approach Chilmark School teacher re art/history visit.
5. **Noman's cemetery update** - Still no response from January email. Decided to email and inquire where else we can get requested info. If no response, write to Secretary of Interior.
6. **Review goals and priorities for 2023** - not discussed

**E. Topics not anticipated** - Susan & Laurisa will create new 'not potable' sign to wire onto spigot, apply wood preservative and install before Memorial Day.

**Next meeting scheduled - Monday, April 10, 2023 at 9am at AHC**

**Meeting adjourned at 10:49 pm**

**Respectfully submitted,**

**Laurisa Rich, Secretary**

**Documents Reviewed at meeting:** none