

Chilmark Board of Selectmen July 7, 2020 Meeting Minutes

Remote Participants: Chairman Bill Rossi, Jim Malkin, Warren Doty, Tim Carroll, Ann Wallace, Cathy Thompson, Ernest Belisle, Marina Lent, Jess Roddy, Jim Sandler, JLW, John, Judith Flanders, Margaret Maida, Peter Cook, Police Chief Klaren, Robert Nixon, Mary Boyd, Diana DeBlase news reporters: Rich Saltzberg and Will Sennott (25 people total some did not speak)

At 5:00 PM Chairman Rossi called the meeting to order.

Harbormaster report of July holiday:

Harbormaster Ryan Rossi said the harbor was full and signage was a big help. Harbormaster Rossi reported that more folks were following rules. Harbormaster Rossi said two boats ran aground but all ok. Staff assisted the boats that ran aground. Mr. Malkin asked if any folks were attempting to stay overnight in the pond that need to get sent out. Harbormaster Rossi replied no, boaters are respecting our regulations and COVID 19 rules.

Police Chief report of July holiday:

Police Chief Klaren said Thursday was horrible in Menemsha but as the weekend came the extra signage really helped and it was manageable. Folks in front of fish market to distance from others in line were standing in the road. We need to address that. Police Chief Klaren said town needs to trim bushes back in Menemsha for visibility and room to travel. Chief Klaren said we will be enforcing Drive on Dock parking permits. Discussion turned to Phase 3 tour vans and buses being back in Menemsha; and what to do about potential overcrowding. Chief Klaren also said there was vandalism at Chilmark Community Center of the temporary fencing around court being torn down.

Beach Department report of July holiday:

Beach Committee member Margaret Maida said yesterday Lucy Vincent Beach reached capacity (COVID 19 beach operations) so the staff locked gate and also would not let walk-ons in. Jess Roddy said she was at beach and there were 2 signs that said beach closed not lot full to capacity. She and her daughter were turned away at 2:30. Ms. Roddy said she came back at 3:30 but still closed sign. Report was no more room for a towel. Ms. Roddy said we gave up and went home. Ms. Maida said the beach will be run at first come first serve rather than the odd and even plates on alternate days of the week.

Chairman recommended that the Beach Committee meet and have a follow up with beach staff. Chairman Rossi said he would like to approve a request that this Saturday at 5:30 PM the staff allow onto Lucy Vincent Beach a wedding ceremony of Chilmark resident with total of 10 people staying socially distant. Chairman Rossi said the Kelfer family has beach passes and will talk to Beach Superintendent so they (beach staff) have their names.

Health Department report of July holiday:

Marina Lent said she was not in Menemsha Thursday but did go Sunday night, but it was very manageable no dangerous behavior. Ms. Lent said if we can keep number of people below a certain number and keep masks on and decorum it will work. Ms. Lent said case numbers have not been increasing but don't let guard down as lag time is important. Chairman Rossi said we were considering more restrictions but with these reports we will keep as is. Mr. Malkin we will follow up with Katie Carroll (Chairman of Board of Health) about her concern with the tour vans.

Mr. Malkin said that the vans are going past the Galley. Mr. Doty said we (Chairman & Police Chief) wrote letter last year and sent to all the tour companies. Mr. Doty said we got compliance from the companies after we distrusted the letter. Chairman Rossi recommended and supported sending another letter with updated COVID 19 guidance. Mr. Malkin asked Police Chief to consider splitting up the traffic officers; one down by Galley and the other by parking in Menemsha. Chief Klaren will draft letter with Tim Carroll to be distributed. Mr. Malkin moved to have this updated letter distributed to vans and tours. Mr. Doty seconded the motion. **SO VOTED: 3 Ayes**

Margaret Maida said she has had contact with Carissa Allen (Chairman of Beach Committee) they will try to post a meeting this coming week.

Bob Nixon requested removing Homeport discussion from tonight's agenda.

Harbor master- Commercial Bulkhead fishing definition:

Chairman Rossi said we (Selectmen) support our Harbormaster enforcing regulations in Menemsha Harbor.

Public Hearings on Zoom - protocols for boards, committees & commissions:

Mr. Malkin reviewed the options and was fine with one inserting Town of Chilmark in the version that was sent to Selectmen. Mr. Doty agreed to adopt the one from Barnstable. Discussion ensued. Chairman Rossi directed Tim Carroll to distribute that to the departments. Mr. Malkin moved to approve the protocols discussed (Adopting protocol that Barnstable is utilizing). Mr. Doty seconded the motion. **SO VOTED: 3 Ayes**

Annual Staff Appointments:

Town Administrator Tim Carroll said he would like to add Admin Asst to Cemetery - Jennifer Christy
With the recommendations as follows:

Accountant -Ellen Biskis

Administrative Assistant to Office of Selectmen -Diana DeBlase

Administrative Assistant to Accountant -Lisa Guidi

Administrative Assistant Housing Committee VACANT

Coordinator of Administrative Support-Charles Hodgkinson

Conservation Officer (Stipend) -Charles Hodgkinson

Administrative Assistant to Conservation Commission -Charles Hodgkinson

Administrative Assistant to Zoning Board of Appeals -Charles Hodgkinson

Administrative Assistant to Historical Commission -Charles Hodgkinson

Administrative Assistant to Park & Recreation Committee- Charles Hodgkinson

Administrative Assistant to Community Preservation Committee -Charles Hodgkinson

Assistant Assessor -Pam Bunker

Administrator/Inspector to BOH- Marina Lent

Burial Agent- Marina Lent

Perc Test Inspector -Marina Lent

Administrative Assistant to Planning Board -Jennifer Christy

Administrative Assistant to the Human Resource Board -Jennifer Christy

Registrar – Chairman -Jennifer Christy

Town Clerk / Web Manager -Jennifer Christy

Burial Agent Alternate -Jennifer Christy

Assistant Town Clerk -Diana DeBlase
Assistant Town Clerk -Jessica Bradlee
Assistant Town Clerk -Tim Carroll
Collector of Taxes -Jessica Bradlee
Building Inspector / Zoning Officer -Leonard Jason, Jr.
Administrative Assistant to Building Inspector -Akeyah Lucas
Assistant Building Inspector -Jerry Weiner
Wiring Inspector -Robert Young
Assistant Wiring Inspector- Cole Powers
Assistant Wiring Inspector- David Schwab
Plumbing Inspector -George Apostolides
Assistant Plumbing Inspector -William Haynes
Assistant Plumbing Inspector -Michael Ciano
Cemetery Superintendent -Susan Murphy
Maintenance Supervisor of Town Buildings -Rodney Bunker
Janitor -Marjorie Hayes
Animal Control Officer / Animal Inspector -Chris Murphy
Assistant Animal Control Officer [Allen Healy
Town Administrator (3 year contract) -Tim Carroll
Director Emergency Management -Tim Carroll
Fire Chief (3 year contract) -Jeremy Bradshaw
Deputy Fire Chief -Tim Carroll
Assistant Fire Chief- Gary Robinson
Harbor Master -Ryan Rossi
Moth Superintendent- Keith Emin
Superintendent of Streets- Keith Emin
Chief of Police (3 year contract)- Jonathan Klaren
Shellfish Constable/Propagation Officer -Isaiah Scheffer
Assistant Shellfish Constable -Will Reich
Mr. Malkin moved to appoint staff as presented tonight. Mr. Doty seconded the motion. **SO VOTED: 3 Ayes**

Annual and Semiannual appointments for Town Committees & Boards as requested so far:

Andrew Goldman -Park & Recreation Committee, Housing Committee, Harbor Advisory Committee
Pamela Goff- Conservation Commission – Three years 2023
Jerald Katch -Energy Committee
Ann Wallace- DCRHA Rep & Housing Committee
Susan Murphy -Harbor Advisory Committee
Allison Parry -Beach Committee
Julianna Flanders -Park & Recreation Committee
Donald Leopold -Human Resource Board – Three Years 2023
Margaret Maida -Beach Committee
Allison Burger - Zoning Board of Appeals – Five Years 2025
Chris Murphy -Zoning Board of Appeals – Five Years 2025, Conservation Commission 2023
Timothy Rich -Assistant Constable, Public Safety Building Committee
Nancy Street -CCC Advisory Committee (CTAC Representative)
Jeffrey Maida -Harbor Advisory Committee
Kim Cottrill -Registrar
Jennie Greene -Human Resource Board – Three Years 2023

Robert Hannemann -Energy Committee
Mike Jacobs -Energy Committee
Stephen Lewenberg -Energy Committee, Community Preservation Committee
Jonah Maidoff -Energy Committee

Mr. Carroll said he received a request from Jane Slater after creating this list and she has asked to step down from Park and Recreation Committee but requested to be appointed to Community Preservation Committee and Historical Commission.

Mr. Malkin moved to appoint these as presented with addition of Ms. Slater's request. Mr. Doty seconded the motion. **SO VOTED: 3 Ayes**

Summer Program request to add - yoga on Basketball court.

Mr. Doty said the Town Advisory has asked to add yoga to the summer program following the same COVID guidelines as presented for Tennis. Mr. Malkin said they have Board of Health approved protocols and follow them he approves this request. Mr. Malkin moved Mr. Doty seconded.

SO VOTED: 3 Ayes

Selectmen liaison and committee assignments:

Mr. Malkin moved to keep same as last year. Mr. Doty seconded the motion. **SO VOTED: 3 Ayes**

At 5:48 PM with no further items for discussion meeting was adjourned.

Minutes respectfully submitted by Diana DeBlase.

APPROVED 08/04/2020

Document list:

- Draft Minutes from Selectmen meetings held: 05/26/2020, 06/02/2020, 06/09/2020, 06/16/2020 & 06/30/2020
- Staff Appointment list
- Committee and Board Appointment list