**CH I L M A R K B O A R D O F H E A L T H**

**Minutes**

**September 7, 2023**

**5:00 pm / in-person meeting**

**Chilmark Town Hall**

1. **Middle Road**

**Present:** Katherine L. Carroll, Matthew Poole, Anna McCaffrey, Reid Silva

**Absent:** Jan Buhrman

**August 16, 2023 Draft Minutes were approved with one small correction.**

**3 North Abel`s Hill Road (24-161) (VLS) –** The Board approved the proposed NitROE septic systemfor a proposed 4 bedroom dwelling. 5 North Abel’s Hill Road (24-161) lot was subdivided to create this parcel about 5 years ago. The letter of approval with NitROE maintenance conditions will be send to the owner.

**225 State Road (33-122)** **(VLS)** – The Board reviewed the alternative location of the potential separate septic system for a proposed guesthouse and approved it. The Chilmark Zoning Bylaw section 4.2 A requires BOH approval of a separate septic system for the exclusive use of a guesthouse prior to the approval of the construction permit. The existing 1-bedroom studio will be converted into the guesthouse.

**157 North Rd (4-22.2) (IWS, plan by Sourati)** – New well application for a proposed 3 - bedroom house and future one bedroom addition was approved with conditions:

1. Well must be staked
2. Well must meet all the setbacks & property line setback must be noted on the plan
3. Plan must reference what dwelling (s) it will serve
4. Plan must acknowledge conditions related to septic plan approved on 08/16/23

**Homeport Restaurant (27.1 -85)** – The Board signed the disposal system repair application to re-line a pipe from the toilet to the septic tank, although it was filed post factum. The Board members agreed that this must be discussed with the owner at our second meeting in October, as well as the other septic issues that came up over the course of the summer. The Board members also emphasized that the on and off septic smell near the deck continues to be a concern. Reid Silva agreed to participate in the future debrief with the owners.

**252 South Rd (24-174)** – The Board approved the disposal system repair application replace 20`of gravity line.

**18 Austin Pasture (35-2)** – The Board signed off on the demolition of the existing structure and the proposed house plans. There are 5 bedrooms that reconciled with the septic plan. Reid Silva stated that the current septic tank would have to be relocated before any new construction is done.

**26 Whippoorwill Road (19-14)** – The Board reviewed plans from the building department for demolition the portion of existing dwelling and the proposed addition and requested clarification on whether the addition will be single story. Matt Poole left a message on the owners` line, as he is his neighbor, and will update the office admin as soon as he hears back.

**24 Windy Gates (30-106.1)** – The Board received a request from the Town Administrator to review possible “illegal dumping” on this private property and plans to take a closer look at it this winter.

**Chilmark ARPA IA Septic funding application packet** (link to the Dukes County Informational page: <https://www.dukescounty.org/home/news/arpa-funding-informational-page> ) – The Board went over the application packet for the ARPA grant conditions and requirements and suggested making owners with income up to 150% Median Family Income eligible for full system & owners with income above 150% is eligible for partial system replacement. The Board will revisit this topic when Health Admin comes back with the exact numbers for 150 % income by household size.

**Town of Chilmark Septic System Repair Loan Program and application renewal/revision-** The Health Admin slightly updated the septic repair loan application and presented it to the Board. Per Office Admin`s conversation with Tim Carroll, the revised contract/conditions might have to go through the town meeting. The Board could meet with the Select Board if it is the case. The Health Admin will meet with the finance team and the town administrator to go over the loan agreement and the process. The Health Admin will also check with the Tisbury BOH agent to see how this program is managed internally and what the income requirements are since the town of Tisbury had been issuing loans without any help from MVC for quite a while.

* **Updates & FYI:**
* **Items not reasonably anticipated by the Chair at the time of posting**

**2 Barton Way (18-54) -** The Board of Health approved the new septic system on 05/04/23, which was designed to support the main house and the summer camp, which, as turned out does not have electricity. The owners notified VLS after the new septic system was designed and partially installed (main house). The owner Karen Leaf was in touch with the office Admin about the septic installation delays related to unexpected cost due to need to run electricity to the summer camp and inquired about ARPA and revolving septic fund programs. The Board discussed the fact that the summer camp is currently supported by the cesspool and indicated that the owners need to come up with solution for their problem until December 1, 2023. The Health Admin is to write a letter to the owner.

**144 Beach Plum Lane (21-80) –** Reid Silva requested out of season soil testing and the Board approved it.

**Grey Barn Farm “Octoberfest” Temporary Food Event application –** Approved.

**45 Wososket Ln. (17-15) –** The office received a rental complaint about this property, from the renter, who identified multiple issues, see detailed email on file. The owner is currently trying to address the most of the renters` concerns. The most of issues are not health code violations. The Health Admin/Inspector will offer the renters to come and inspect the property as impartial observer if the renters still have control of it and send the letter to the owner afterwards. The Board of Health letter could possibly be used in the renters attempt to get reimbursement for their stay.

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Katherine L. Carroll, Chair Matthew Poole Janet L. Buhrman

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