**From:** Anna McCaffrey <boh@chilmarkma.gov>   
**Sent:** Monday, November 13, 2023 11:21 AM  
**To:** 'Katie Carroll' <squidrow@vineyard.net>; 'Jan Buhrman' <jan@janbuhrman.com>  
**Cc:** Matt Poole (matthew.e.poole645@gmail.com) <matthew.e.poole645@gmail.com>  
**Subject:** RE: 10/18/23 and 11/01/23 BOH cancelled meetings

I forgot one more!

**11 Hill Land (32-41)** – Request from the Building Department to sign off on the plans for a proposed plans for a guest house. – signed off on 11/02/23, counted 1 bedroom, which is compliant with the current 8 bedroom septic system.

Thank you,

Anna McCaffrey

Board of Health Inspector / Administrator

Town of Chilmark

508-645-2105

**From:** Anna McCaffrey <[boh@chilmarkma.gov](mailto:boh@chilmarkma.gov)>   
**Sent:** Thursday, November 9, 2023 5:06 PM  
**To:** 'Katie Carroll' <[squidrow@vineyard.net](mailto:squidrow@vineyard.net)>; 'Jan Buhrman' <[jan@janbuhrman.com](mailto:jan@janbuhrman.com)>  
**Cc:** Matt Poole ([matthew.e.poole645@gmail.com](mailto:matthew.e.poole645@gmail.com)) <[matthew.e.poole645@gmail.com](mailto:matthew.e.poole645@gmail.com)>  
**Subject:** 10/18/23 and 11/01/23 BOH cancelled meetings

Hi Katie and Jan,

As our last two meetings got canceled due to illness, I asked Matt to come by to review/ sign- off on some simple things.

On 10/26/23, we looked at the items below; see notes for each:

1. **199 State Rd. (33-117) (VLS) –** Public Hearing date request to review a new well to SAS at 133` variance application. – The owner needs to write a letter to the Board acknowledging that the distance between his existing septic and the new proposed well is 133`, less than 200` required. – Letter received.
2. **144 Beach Plum Ln. (21-80) (VLS)** – Public Hearing date request to review a new septic to septic 200`\_+ variance application  – Scheduled for November 15, 2023 @ 5:15 pm.
3. **128 Old Farm Rd. (3-35) –** Disposal Works Application to run a transfer line for the fluids from 2 existing composting toilets to the septic tank due to lack of external pump out access – Approved.
4. **34 Old Farm Rd. (7-90)** - Request from the Building Department to sign off on the proposed plans for a pool house  –  Need to do a bedroom count, as there is no plan of the existing conditions for the second floor and the basement, confirm the absence of garbage disposal. I did a bedroom count on 11/06/23 and confirmed 5 existing bedrooms & no GD. It is compliant with the existing 7-bedroom system. A connection permit will be necessary. The Building department notified.
5. **20 Hammett Rd. (8-50.2)** – Request from the Building Department to sign-off on the proposed plans for an addition of a guest bath and dressing room and to convert a guest room into a bedroom – Need to look at a complete set of plans, as it is a significant reconfiguration of the house. Requested.
6. **4 Smith Ln. (30-26) –** Request from the Building Department to sign-off on the proposed renovation plans – Signed off, counted 6 bedrooms, which is in compliance with the 7-bedroom septic permit.
7. **157 North Rd. (4-22.2) (South Mountain)** – Request to start construction prior to approved well installation - Approved conditionally: The well has to be installed before the certificate of compliance for the septic is issued. Email the engineer asking to describe the plan in case the new well is not producing enough water. Emailed.
8. **5 Ocean Farm Rd. (25-109) (Sourati)** - Request for out of season perc test – Approved.
9. **5 Ocean Farm Rd. (25-109) (Sourati) –** Request for a 6-month extension for the septic replacement due to owner change – Approved; new deadline is April 30, 2024.
10. **Salt Rock Chocolate Temporary Food Event Application** – 11/12 - 12/16, Wednesdays and Saturdays at Pandora’s Box –Approved.

**Invoices signed:**

* Bennett Environmental -$114.00
* Bennett Environmental - $985.05
* MVRD Local Drop-off contract Q2 FY24 - $9,142.88
* MVRD tipping, transportation and landfill construction - $2,306.29
* CCC Water fountain bacteria testing - $30.00

On 11/02/23 we also looked at the items below, see notes for each:

1. **199 State Rd. (33-117) (VLS & IWS) –** Well application & arequest to acknowledge the letter from the owner being aware/accepting the fact that the separation betweenproposed well and leaching facility is less than required 200’ – Letter recognized, well application approved.
2. **16 Red Valley Rd. (33-45.1)** **(SB&H)** – Proposed new Septic System Disposal application to replace the existing cesspool and to serve the existing 6-bedroom dwelling –Approved
3. **3 Blue Stem Lane (35-9) (SB&H) –** Proposed new Septic System Disposal application to replace the existing cesspool and to serve the existing 4-bedroom dwelling –Approved / engineer to confirm soils before fill and leaching chambers are placed.
4. **37 North Abel’s Hill Rd. (18-78)** **–** Request from the Building department to sign off on the proposed detached bedroom w/garage plans – Signed off, counted 6 bedrooms, which is compliant with the newly installed 8-bedroom septic system.
5. **10 Overview Rd. (18-88) –** Septic tie-in application to tie a proposed house into the existing 5 bedroom septic system – Approved
6. **10 Overview Rd. (18-88)** **–** Request from the Building Department to sign off on the plans for a proposed 4 bedroom dwelling (existing dwelling will be removed) – Signed off
7. **157 North Rd. (4-22.2) –** Request from the Building Department to sign off on the addition of a full bath to the basement of the existing house – Need to request the existing conditions plan for the house from Matt Coffey. TV room qualifies as a bedroom.
8. **11/17 Chilmark Community Lunch Temporary Food Application –** Approved
9. **Pathways Arts Winter Season event series Temporary Food Event Application** – Approved

**Invoices signed:**

* WB Mason (office supplies) - $9.64
* WB Mason (office supplies) - $7.48
* MVRD Gas Monitoring September 2023- $206.70

Phew, I hope I covered everything.

Thank you,

Anna McCaffrey

Board of Health Inspector / Administrator

Town of Chilmark

508-645-2105