

Joint Meeting - Select Board & Human Resource Board August 22, 2023 5:00 PM Meeting
Minutes

Present: Select Board: Chairperson Bill Rossi, James Malkin and Marie Larsen. HRBC members present: Chairperson Jennie Greene, Bob Rosenbaum, Bruce Golden, Irene Ziebarth, Ben Retmier, *Don Leopold was not present*

Others: Tim Carroll, Alison Kisselgof, Diana DeBlase, Peter Cook, Mike Jacobs, Daniel Greenman, Thomas Humphreys, Joan Malkin, Rob McCarron, Amy Weinberg, Jim Mahoney, Laura Silber, and videographer from MVTv.

At 5:00 PM Chairperson Rossi called the meeting to order in the Select Board meeting room.

Minutes:

Draft minutes from Martha's Vineyard Select Boards joint meeting with Nantucket Select board held on July 20, 2023 were reviewed. Ms. Larsen moved to approve as written, Mr. Malkin seconded. Chairperson Rossi said he was not at that meeting. **SO VOTED: 2 Ayes 1 abstain**

Draft minutes from 7/25/23 meeting were reviewed. Ms. Larsen moved to approve as written, Mr. Malkin seconded. **SO VOTED: 3 Ayes**

Draft minutes from 8/1/23 meeting were reviewed. Ms. Larsen at that meeting we discussed having the Treasurer complete the cash reconciliation for Tri Town before she does rest of reconciliation. Would like that put into the minutes. Ms. Larsen said with that addition move to approve the minutes. Mr. Malkin seconded the motion. **SO VOTED: 3 Ayes**

At 5:02 HRBC Chairperson Greene called meeting to order.

Pay & Classification Study Working Group - presentation of draft RFP scope to Select Board & HRB: Diana DeBlase the chairperson for the working group gave some background of the charge of committee and presented the draft scope of work. Ms. DeBlase and asked for both committees to review and hopefully approve to keep on track with timeline of study.

Chairperson Greene recommended some edits and additions to be included to scope of work. These edits would include employee participation. Mr. Retmier said he will lead the employee engagement part of this process so employees feel represented and considered during the process. Mr. Golden recommended wording edit/ update that was agreed by committee members present to improve the scope of work document.

Mr. Rosenbaum asked if \$25K was a realistic amount for cost of study. Mr. Carroll said he solicited 3 quotes and also reviewed information from local towns who have recently completed similar studies. Discussion ensued about why this process is being done and some history of previous studies Chilmark has done.

Mr. Carroll asked if the HRB and Select Board would vote to approve scope with changes recommended tonight so we can get RFP started.

Mr. Malkin moved to approve with wording changes made tonight to be applied to the RFP. Ms. Larsen seconded the motion. **SO VOTED: 3 Ayes**

Chairperson Greene asked for a motion from Human Resource Board. Mr. Rosenbaum moved to approve same as Select Board. Mr. Golden seconded the motion.

SO VOTED: 4 Ayes 1 not present

Cape Light Compact - delegation of proxy to Margaret Downey:

Mr. Carroll said when we go out for bids for electricity every three years we have a short window to do it so asking to sign this proxy. Mr. Malkin moved to endorse this request.

Ms. Larsen seconded the motion. **SO VOTED: 3 Ayes**

Beetlebung Farm - Joan Malkin request regarding DRI (Developments of Regional Impact):

Chairperson Rossi introduced Joan Malkin as Chairperson of the Martha's Vineyard Commission who is here regarding the DRI that never happened.

Ms. Malkin said she is mostly here to get some information. Ms. Malkin said Mr. Turner had attempted to get ahold of Mr. Carroll. These notices basically asked how come the Beetlebung Farm and the Tri Town Headquarters building projects did not come before the MVC as they looked like they would trigger the DRI checklist. There was discussion about how this slipped through the cracks. Chairperson Rossi said with a new Building Commissioner and Zoning officer on full time now this should not happen again. There was discussion about the open process of the MOU between Beetlebung Farm and the Town of Chilmark. It was agreed that it did not occur to the persons involved that it would be a DRI.

Ms. Malkin pointed out that there is not an agricultural exemption in the DRI checklist.

Chairperson Rossi thanked Ms. Malkin for all she is doing for the town.

Mr. McCarron legal representation for Beetlebung farm pointed out that it would not be appropriate to put the task of knowing when something needed to go to DRI on the Town Administrator it would be the Building Commissioner's (permitting agent) responsibility.

Amy Goldman owner of Beetlebung Farm and contractor Jim Maloney said Town officials are welcome to come over to the site.

Appointments:

BOH request Jan Buhrman to SPDAC Squibnocket Pond district advisory committee. Mr. Malkin moved to appoint Ms. Buhrman. Ms. Larsen seconded the motion.

SO VOTED: 3 Ayes

Capital Improvements Committee; Eric Glasgow, Susan Murphy, Jim Malkin. Accountant, Treasurer & Town Administrator. Mr. Malkin moved, Ms. Larsen seconded the motion.

SO VOTED: 3 Ayes

Appointments Continued...

Housing Committee - Peter Cook to fill vacancy left by Andrew Goldman Mr. Malkin moved to appoint Mr. Cook to Housing Committee. Ms. Larsen seconded the motion.

SO VOTED: 3 Ayes

Reconfirm reappointment for Stephen Lewenberg – Cape and Vineyard Electric Compact & Community Preservation Committee. Mr. Malkin moved to appoint Mr. Lewenberg to both committees. Ms. Larsen seconded the motion.

SO VOTED: 3 Ayes

Energy Committee - Mike Jacobs

Mr. Malkin moved to appoint Mr. Jacobs to the Energy Committee Ms. Larsen seconded the motion. **SO VOTED: 3 Ayes**

Mr. Carroll asked to discuss the EV charging station as Rob Hannemann is meeting with the Up Island School Committee for approval of station at the Chilmark School parking lot. Discussion ensued of the possibility to relocate the stations to the 399 property. Chairperson Rossi stressed that we must not jeopardize any warranties of the existing project at 399 Middle Rd. But if all works well could be a good alternative location. Select Board came to a consensus that if the EV project could be moved without additional cost to the 399 parking lot it would be agreeable.

BOH recommended a Hand Dryer in the town hall bathroom:

There was discussion of this topic no action was taken at this time.

Complete Neighborhoods - Housing Committee & Laura Silber:

Ms. Silber and Mr. Cook were present for this agenda item. Ms. Silber handed out additional data to aid in answering questions that were raised previously. Ms. Silber pointed out how Complete Neighborhoods can directly benefit the town of Chilmark.

- Walking paths /sidewalks for town center
- Comfort station improvements as is at a VTA bus stop (transportation hub)
- Municipal workforce Housing

Chairperson said looking for letters of support from town boards. Ms. Silber said this is a much stronger application if towns come together. Marie Larsen said she would attend the presentation on September 29, 2023.

Mr. Makin moved to support this and take the next steps. Ms. Larsen seconded the motion.

Chairperson Rossi said we give permission to Town Administrator to sign support and send this off. **SO VOTED: 3 Ayes**

Fire/EMS Committee update:

Chairperson Rossi said punch list is being whittled down. Chairperson Rossi said the landscaping part of contract needed reiterating with that contractor and we are withholding a considerable amount to ensure they comply with the contract. In general we are very happy.

Chilmark School HVAC update:

Small leak on roof in a classroom this is an insurance claim. This will cause some work around at the start of the school year.

Ms. Larsen said shout out to Patty Egan for all of her efforts as the new Facilities Manager. Both Mr. Malkin and Chairperson Rossi said she has been doing a tremendous job.

Project updates:

Mini splits installation at the Community Center is almost complete.

Town Administrator:

Mr. Carroll said he had information about the Middle Line Road Rental units that a well pump failed this spring and the water filter updates needed. The cost was \$1,600 that get debited from the Housing Authority and get taken off our rent revenues.

Mr. Carroll said the Housing committee requested we have a public hearing on an item he doesn't have documents to post. Ms. Kisselgof explained this is for the excise rate they requested for short-term rentals. Mr. Carroll said he needs document to advertise. Ms. Kisselgof said she would supply that. Chairperson Rossi recommended this hearing be a joint meeting of Select Board and Housing committee. There was discussion that this would ultimately become a warrant article for town voters to decide.

Mr. Carroll said there are presently 438 short-term rentals in Chilmark registered with Commonwealth of Massachusetts.

Chairperson Rossi said that's another reason to have our Building Commissioner fulltime.

Mr. Carroll said he has been discussing with Aquinnah their part of the agreement for having the Building Commissioner a shared position (8 hours a week for Aquinnah and 32 hours for Chilmark weekly).

Unanticipated agenda item Marie Larsen talked about shuttle being very successful but asking about having all-day rather than just Sunset. Ms. Larsen also mentioned we need better signage up at the Tabor lot. Jim Malkin asked Tim Carroll to send request to Ms. Grant at VTA to send us what it would take to have all day for next year.

At 6:19 PM Chairperson Rossi asked for motion to adjourn. Ms. Larsen moved to adjourn. Mr. Malkin seconded the motion **SO VOTED: 3 Ayes**

Minutes respectfully submitted by Diana DeBlase

Approved 09/12/2023

Document list:

- Draft meeting minutes from 7/20/23, 7/25/23 and 8/1/23
- Harbor Advisory meeting minutes
- Agenda posting of HRB joint meeting 8/22/23
- Draft scope of work for pay compensation classification study

- Template letter for Authorization to Execute Municipal Competitive Electric Supply Agreement
- Email correspondence from Joan Malkin of the MVC about Beetlebung Farm and possible DRI
- BOH recommendation for SPDAC representative
- Email correspondence from Laura Silber about the Mass Housing Partnership Presentation
- Complete Neighborhoods Initiative inquiry sent by West Tisbury Town Administrator
- PowerPoint stack of Complete Neighborhoods Initiative by the MA Healthy Aging Collaborative & MHP 03.24.2023
- MVC Island Housing Planner Laura Silber notice to Town Administrators about zoom presentation Aug 29, 2023 for the Mass Housing Partnership
- Support documents for the Mass Housing Partnership from Housing Committee
- ZBA report of August applications
- ZBA report of July decisions
- NACCHO National Association of County & City Health Officials request for applications Building Workforce Capacity of Rural and Frontier Local Health Departments to Respond to COVID-19, Year 3