

Chilmark Select Board August 1, 2023 5:00 PM Meeting Minutes

Present: Select Board Chairperson Bill Rossi, Marie Larsen and James Malkin

Others: Tim Carroll, Diana DeBlase, Andrew Goldman, Alisha Knight, Deb Zetterberg, News Reporter Thomas Humphreys MVTV Videographer Lynn Christoffers

At 5:11 PM Chairperson Rossi called meeting to order in the Select Board meeting room.

Minutes:

Draft minutes from July 11, 2023 were reviewed. Mr. Malkin moved to approve as presented. Ms. Larsen seconded the motion. Chairperson Rossi said there were a few spelling errors Ms. DeBlase said she would review and correct prior to posting on website. **SO VOTED: 3 Ayes**

Draft minutes from July 25, 2023 tabled till next meeting

Election Results HRB Employee Member – Ben Retmier:

Chairperson Rossi said this is a good thing, and congratulated Mr. Retmier.

Appointments:

Chairperson Rossi said he delayed the appointment at their last meeting because he thought Andy still wanted to serve on this Trust. Chairperson Rossi said we received confirmation that Mr. Goldman would still like to serve and he is here tonight. Mr. Goldman thanked the Select Board for the opportunity to continue as a member and clarified as he had retired from serving on the Housing Committee it would be the at large position.

Mr. Malkin moved to appoint the following persons to the Molly Flender Affordable Housing Trust:

At Large Member- Andrew Goldman, Housing Committee Member – Allison Cameron Parry, Fincom (Finance Committee) member -Vicki Divoll. Ms. Larsen seconded the motion.

SO VOTED: 3 Ayes

Capital Planning Committee-

Bruce Golden, Eric Glasgow, Select Board member_____, Treasurer Barnes, Accountant Smith, Town Admin Tim Carroll. Ms. Larsen said she thought this committee is intended to have seven members. Tabled to next meeting to review how many members needed.

Pre-School possible site options – preference of board

Alesha Knight & Deb Zetterberg presented this to the Select Board.

Reid Silva engineer drafted options a favorable option to Pre-school committee is the perpendicular to tennis courts in PINK.

Mr. Malkin recused self from discussion as daughter involved with this project and group.

Ms. Larsen and Chairperson Rossi asked Ms. Knight and Ms. Zetterberg questions and got a rough idea of what the Pre-School group is seeking.

Pre-School possible site options Continued...

Points discussed were:

- ADA compliant
- Parent drop-off
- Expand from 1 classroom to 2 classrooms
- Ms. Zetterberg said they would build own septic if they can

Chairperson Rossi moved to approve siting in concept to allow cutting brush to flag site.

SO VOTED: 2 Ayes 1 Abstain James Malkin

Complete Neighborhoods Partnership:

No action was taken.

Menemsha North Rd – Galley Food line:

Ms. Larsen shared a photo of parking re-design. Select Board approved and Chairperson Rossi said end result is, it is safer now.

Treasurer and Accountant

Accountant Smith provided the expense warrant to Select Board for signatures.

Treasurer Barnes submitted a rough draft report from Consultant. Ms. Barnes noted a takeaway from review is: need for uninterrupted hours a couple days a week.

Chairperson Rossi said see from this rough draft suggesting additional staff, seems like common sense, glad you got to work with this consultant.

Ms. Larsen said cash reconciliation not listed here, so need to work on this.

Mr. Malkin said we have to help you manage your time and departments manage for themselves.

Mr. Carroll said we will streamline with new employee we hired already when they are fulltime in September. Ms. Larsen recommended Harpers Employee Forward. Treasurer Barnes asked that Select Board agree that her door closes on Thursday & Friday and is not available to departments or individuals. Ms. Larsen recommended a shade for office door. M-W open to folks. Ms. Larsen requested that Treasurer Barnes complete the cash reconciliation for Tri -Town before she does the rest of the reconciliation. Ms. Barnes will return to Select Board after the full report is submitted by the consultant. Select Board determined they would meet rather than August 15, to push week beyond and meet 5:00 PM August 22, 2023.

Town Administrator:

Mr. Carroll said the Fire Department received a gift from the Soros family of \$1,500. For the pool test that was done. Mr. Carroll asked if Select board would vote to accept this gift. Mr. Malkin moved and Ms. Larsen seconded the motion **SO VOTED: 3 Ayes**

Fire / EMS Building Committee update:

Chairperson Rossi said we are dealing with punch list. There are some tech issues we are dealing with.

Chilmark School HVAC update:

Chairperson Rossi said all the windows are in, they moving forward. Meeting with them tomorrow to see where they are.

Marie Larsen -Classification & Compensation Update:

The committee will have a draft Scope of Work for a joint meeting of Human Resources Board and Select Board on August 22, 2023.

At 6:09 PM Chairperson Rossi asked for a motion to adjourn. Mr. Malkin moved and Ms. Larsen seconded. **SO VOTED: 3 Ayes**

Minutes respectfully submitted by Diana DeBlase.

APPROVED 08/22/2023

Document list:

- Rough report from Consultant to Treasurer
- Draft minutes from Select Board meeting on 07/11/23
- Chilmark Employee representative to the Human Resource Board tally results 07/28/23
- Email from A Goldman requesting to continue to serve on Molly Flender Housing Trust
- Pre-school draft site plan
- Complete neighborhoods partnership MHAC Power Point stack 03/24/22
- Auditor's report for Town of Chilmark year ended June 30, 2022
- 07/27/23 AG office notice of extension to review Chilmark bylaw till 9/21/23
- 7/25/23 Chilmark's letter of support for Bills: H.3804 & S.1782 supporting a housing bank for MV
- Printout of Menemsha parking overview near Homeport, Galley and Menemsha Store with latest changes