

CHILMARK

FY2013

BUDGET SCHEDULE



TO: All Departments, Officers, Boards, Committees and Commissions
 FR: Tim Carroll, Executive Secretary
 DT: September 29, 2011
 RE: Budget and ATM Schedule

Please review this schedule as soon as possible and report any conflicts to me immediately.

Boards, Commissions & Committees <i>Meet and discuss needs for FY2013</i>	Discuss and vote Capital Plan Needs for next 5 years.	October
Boards, Commissions & Committees <i>Meet and discuss needs for FY2013</i>	Establish preliminary goals for next year.	November
COLA from Personnel Board	September CPI	November 3 rd 2011
Boards, Commissions & Committees	Submit Preliminary Capital Requests	November 10 th
Planning Board or Citizens seeking a new zoning bylaw - DEADLINE BOS Meeting 7:30 PM	Submit Petition to Selectmen by 12 Noon Zoning Petitions & COLA	November 14 th November 15th
FY2012 Budget Worksheets released		November 18 th
BOS Meeting 7:30 PM Planning Board	Research, Hold Public Hearings and issue Report on Proposed Zoning Bylaws	December 6th December 7 th - January 2 nd
BOS Meeting 7:30 PM All Departments & Citizens Met and voted budget & articles only. Town Budget assembled by Exec.Sec. & Accountant	Budget Requests & Appropriation Articles <u>DUE</u>	December 20th December 30th January 4 th – 20 th 2012
Planning Board - DEADLINE	Submit Proposed Zoning bylaws for Legal Counsel review.	January 2 nd
All Departments & Citizens BOS Meeting 7:30 PM	Deadline to submit Non-Appropriation & Non-Zoning Articles 12 Noon	January 2nd January 3rd
BOS Meeting 7:30 PM		January 17th
FINCOM & BOS <u>FY2013 Budget Hearing</u>	1 7:00 - 9:00 PM	January 24th
FINCOM & BOS <u>FY2013 Budget Hearing</u>	2 7:00 - 9:00 PM	January 25th
FINCOM & BOS <u>FY2013 Budget Hearing</u>	3 7:00 - 9:00 PM	January 26th
Departmental submissions for TOWN REPORT	Due	February 1 st
FINCOM & BOS <u>FY2012 Budget Hearing</u>	4 7:00 - 9:00 PM	January 31st
FINCOM & BOS <u>FY2012 Budget Hearing</u>	5 7:00 - 9:00 PM	February 1st
FINCOM & BOS <u>FY2012 Budget Hearing</u>	6 7:00 - 9:00 PM	February 2nd
BOS Meeting 7:30 PM		February 7th
FINCOM & BOS <u>FY2012 Budget Hearing</u>	7 7:30 - 9:00 PM	February 8th
FINCOM & BOS <u>FY2012 Budget Hearing</u>	8 7:30 - 9:00 PM	February 9th
BOS Meeting 7:30 PM		February 21st
BOS Meeting 7:30 PM	Approval of ATM Warrant	March 6th
Town Report to Press		March 7 th

ANNUAL TOWN MEETING
Annual Town Election

April 23rd 2012
April 25th 2012