

To: The Honorable Board of Selectmen
From: Chief Brian A Cioffi
Date: August 12, 2011
Re: Part-Time Employee Request

Dear Sirs,

The Martha's Vineyard Chiefs of Police have for several years been contracting certain computer services with a contractor through our Martha's Vineyard Law Enforcement Council. At this time we have transferred some of these duties from the contractor and have assigned them to Officer Elizabeth Elwell. We have also reduced the monetary amount of the contract that paid for this service to be performed by the contractor. This monetary amount has been reallocated to help fund Officer Elwell's assignment. All six Police Departments and the Sherriff's Department have agreed to use the monetary assessment held back from the contract to fund the expenses incurred with having Officer Elwell perform this assignment. All six towns and Sherriff's department budget for this expense every year. The monetary amount that would normally be paid for these services will pay for benefit expenses and payroll. On average for the course of a year this will place Officer Elwell over twenty hours a week thus making it our responsibility to offer her benefits. All benefits will be deducted directly from the monetary amount removed from the contract. The five remaining towns and the Sherriff's department will be billed periodically to help offset cost associated with Officer Elwell's payroll expenses. I respectfully request that you appoint Officer Elwell as a part-time police officer for the extent of this assignment or until otherwise notified by me.

Respectfully Submitted,

Chief Brian A Cioffi