



MEMORANDUM

TO: MIIA Members

FROM: Geoffrey Beckwith, President, MIIA

DATE: December 20, 2010

SUBJECT: Report of the Nominating Committees

It is once again time to select nominees for Directors of the Massachusetts Interlocal Insurance Association, Inc. and the MIIA Property and Casualty Group, Inc. The members for these Boards will be elected at the MIIA Annual Meeting on January 22, 2011.

The Property and Casualty Group, Inc. is the corporation that provides members with insurance coverages. The Massachusetts Interlocal Insurance Association, Inc. is the designated administrator for the organization. Your municipality is a voting member of both corporations.

Enclosed you will find the Nominating Committee Report for each of the above-mentioned organizations, a Nominating Form in case you wish to nominate someone else as a Director of one or more of the organizations, and a form to specify who is your "voting delegate." Please read the enclosed Requirements for Voting prior to completion of the Voting Delegate Designation Form and return that form to us as soon as possible.

We look forward to seeing you at the Annual Meeting.

MEMORANDUM

TO: MIIA Members

FROM: **Massachusetts Interlocal Insurance Association, Inc.**
Nominating Committee: Geoffrey Beckwith, Wayne Marquis, Ira Singer, Mary Pat Flynn, David Kielson

DATE: December 20, 2010

SUBJECT: Nominating Committee Report

MIIA is again calling on its members to participate in electing officials to serve on the Massachusetts Interlocal Insurance Association, Inc. Board of Directors. The Board is responsible for approving and directing the overall policies of the MIIA programs. This is an important task since MIIA now has a combined membership of more than 350 members for the health, property and liability, and workers' compensation insurance programs.

At the MIIA Annual Meeting to be held on January 22, 2011, members will elect two individuals to fill three-year terms to expire in January, 2014. The Nominating Committee respectfully submits the following candidates for nomination as members of the Board of Directors:

For three-year terms expiring in January 2014:

Colleen Corona, Selectman, Easton. Ms. Corona has been a selectman in Easton since 2003, serving as chair for more than five years. She serves on the MMA Board of Directors and is currently president of the Massachusetts Selectmen's Association. She is a member of the Local Government Advisory Commission. Ms. Corona is completing a three-year term on the MIIA, Inc. Board.

Reginald Stapczynski, Town Manager, Andover. Mr. Stapczynski was formerly town manager in Wilmington. He is past president of the MMA and has also served as President of the Massachusetts Municipal Management Association. He is completing a three-year term on the MIIA, Inc. Board.

Mary Pat Flynn, Selectman, Falmouth, and Ira Singer, Town Administrator, Middleton, will continue to serve in three-year terms expiring in January, 2012. **David Kielson, Select Person, Chesterfield, and Wayne Marquis, Town Manager, Danvers,** will continue to serve in three-year terms expiring in January, 2013.

Enclosed are the Requirements for Voting and a Voting Delegate Designation Form to help us prepare for the voting. MIIA would greatly appreciate your designating the voting delegate for your municipality. Also enclosed is a Nominating Form, should you wish to nominate another candidate. Please contact MIIA staff if you have any questions on the election process.

MIIA, Inc.

MEMORANDUM

TO: Property and Casualty Group Members

FROM: **MIIA Property and Casualty Group, Inc. Nominating Committee:**
Geoffrey Beckwith, Wayne Marquis, Rocco Longo

DATE: December 20, 2010

SUBJECT: Nominating Committee Report

Three members of the Board of Directors of the MIIA Property and Casualty Group, Inc. are to be elected this year for two-year terms expiring in 2013. One Board member is also to be elected for a one-year term expiring in 2012. The Nominating Committee respectfully submits the following candidates for nomination as members of the Board.

For two-year terms expiring January, 2013:

Jean Kitchen, Town Administrator, Southborough. Ms. Kitchen has been a municipal manager since 1987, serving in Groton and Spencer prior to her current position. She has served as president of the Massachusetts Municipal Management Association and a member of the MMA Public Works Policy Committee. She is completing a two-year term on the MIIA Property & Casualty Group, Inc. Board.

David Kielson, Select Board member, Chesterfield. Mr. Kielson is a Certified Public Accountant and is the Town Accountant for four small communities in western Massachusetts. He currently serves on the MIIA Property and Casualty Group, Inc. and MIIA, Inc. Boards.

Mary Pat Flynn, Selectman, Falmouth. Ms. Flynn was the Human Resources Director for the Town of Plymouth. She is presently a member of the MIIA Property and Casualty Group, Inc. Board.

For a one-year term expiring in 2012:

Colleen Corona, Selectman, Easton. Ms. Corona has been a selectman in Easton since 2003, serving as chair for more than five years. She serves on the MMA Board of Directors and is currently president of the Massachusetts Selectmen's Association. She is a member of the Local Government Advisory Commission. Ms. Corona is completing a term on the MIIA, Inc. Board.

MIIA P&C

An Interlocal Service of the Massachusetts Municipal Association

Rocco Longo, Town Administrator, Marshfield, and Wayne Marquis, Town Manager, Danvers, will be continuing to serve in two-year terms expiring in January, 2012.

If you have any questions about the voting process, please call Ann Ludlow at 617-426-7272 ext. 258.

MASSACHUSETTS INTERLOCAL INSURANCE ASSOCIATION, INC.

NOMINATING FORM

If you are an eligible voting delegate and wish to nominate someone other than the nominees listed in the committee's report, who is also an eligible voting delegate, please indicate the person's name in the space below. The nomination ballot must be received by January 10, 2011, twelve (12) days prior to the Annual Meeting.

I WISH TO NOMINATE THE FOLLOWING PERSON TO SERVE AS DIRECTOR OF MASSACHUSETTS INTERLOCAL INSURANCE ASSOCIATION, INC.

Name: _____

Title: _____

City/Town: _____

Biographical Data: _____

_____ Voting Delegate of _____
Name (please print) (City/Town)

Signature

Please return this form by January 10, 2011 to:

Stanley J. Corcoran
Executive Vice President
Massachusetts Interlocal Insurance Association
One Winthrop Square
Boston, MA 02110
FAX: (617) 426-9546

MIIA PROPERTY & CASUALTY GROUP, INC.

NOMINATING FORM

If you are an eligible voting delegate and wish to nominate someone other than the nominees listed in the committee's report, who is also an eligible voting delegate, please indicate the person's name in the space below. The nomination ballot must be received by January 10, 2011, twelve (12) days prior to the Annual Meeting.

I WISH TO NOMINATE THE FOLLOWING PERSON TO SERVE AS DIRECTOR OF
MIIA PROPERTY & CASUALTY GROUP, INC.

Name: _____

Title: _____

City/Town: _____

Biographical Data: _____

Name (please print) Voting Delegate of _____
(City/Town)

Signature

Please return this form by January 10, 2011 to:

Stanley J. Corcoran
Executive Vice President
Massachusetts Interlocal Insurance Association
One Winthrop Square
Boston, MA 02110
FAX: (617) 426-9546

REQUIREMENTS FOR VOTING

The requirements for voting are detailed in the by-laws of each organization. In summary:

Each member shall have one vote which may be cast only by its voting delegate. The following individuals are eligible voting delegates.

1. In the case of a city or a town with a city form of government, (a) its chief executive, or (b) a person designated in writing by such chief executive;
2. In the case of all other towns, (a) the Chairman of its Board of Selectmen, (b) another Selectman designated in writing by such Chairman, or (c) the Manager designated in writing by such Chairman.

Voting in person is required for the election of the Board of Directors. All voting will be by a vote of hands, unless a roll call is requested by three or more voting delegates.

The nominees receiving the greatest number of votes shall be deemed elected as directors and shall commence their terms at the conclusion of the meeting.

If you are a voting delegate and wish to nominate another person as a director, such nomination must be received in writing no later than January 10, 2011, twelve days prior to the Annual Meeting. Enclosed is a nomination form for this purpose.

VOTING DELEGATE DESIGNATION FORM

The voting delegate for the City/Town of _____

is _____
(Name) (Please Print)

Please return this form by January 10, 2011 to:

Stanley J. Corcoran
Executive Vice President
Massachusetts Interlocal Insurance Association
One Winthrop Square
Boston, MA 02110

or FAX to:
(617) 426-9546