

Chilmark Board of Selectmen July 2, 2019 Meeting Minutes

**Present:** Chairman Warren Doty, Bill Rossi, James Malkin.

Also: Tim Carroll, Police Chief Klarén, Ben Levine, Andre Simons, Kent Healy, Harbor Master Rossi, Nancy Street, Clark Goff, Jeffrey Corr, Robert Breth, Noah Lipnick, Nick Karnovsky. News reporters Will Sennett and Rich Saltzberg and MVTV videographer.

At 5:00 PM Chairman Doty called the meeting to order in the Selectmen's meeting room.

Minutes:

Chairman Doty said the minutes from the June 18, 2019 meeting will not be reviewed tonight; minutes will be approved at the next Selectmen's meeting.

With 5 minutes prior to the advertised public hearing start time Chairman Doty asked for the Police Chief to present items for tonight's meeting.

Police Department:

Chairman Doty said we are in the process of purchasing a new vehicle for the Police Department; Chief Klarén said he will take the old vehicle out of service and an option is to trade in the old vehicle for \$2,500.00 and to apply to purchase the new vehicle.

Mr. Malkin moved to approve the trade in option presented tonight. Mr. Rossi seconded the motion. **SO VOTED: 3 Ayes**

Chief Klarén introduced Andre Simons and Ben Levine as the new traffic officers for the FY20 season and gave a description of the accomplishments of both men. Traffic officers said the painted parking lines are working well in Menemsha. Officer Levine said the guidelines for the van drivers in writing are a good tool for the traffic officers. Mr. Malkin said you have a very important job in keeping the public safe and the traffic flow smooth. Mr. Malkin encouraged the traffic officers to be appropriately aggressive to deal with issues as they arise.

Mr. Malkin moved to appoint both traffic officers; Ben Levine & Andre Simons. Mr. Rossi seconded the motion. **SO VOTED: 3 Ayes**

Chairman Doty presented instructions for van drivers in Menemsha that he and Chief Klarén have redrafted since the last meeting. Chairman Doty said we will ask all of the van tour drivers to follow these instructions while in Menemsha. These instructions will also be printed and distributed by the Traffic Officers in Menemsha.

- No tour vehicles beyond the Homeport Restaurant parking lot.
- Drivers will not leave vehicle unattended, unless in a legal parking place.
- Drivers will not park on private property unless they have permission from owner of property.
- Drivers will drop-off and pickup in area that will not obstruct the traffic flow.
- Drivers will not operate on Boat House Road or Middle Road

Mr. Malkin said he would add that he gets public concerns of vans parking in front of Scott McDowell's shack. Chairman Doty confirmed that parking there was unacceptable. Mr. Rossi said he was very happy this instruction for van drivers was coming from our Police Chief.

Chief Klarén said they would begin distributing these instructions tomorrow and will keep a log of date and time of who they are given to. Mr. Malkin recommended adding notes and observations on the traffic flow in reference to the bus turnaround plan we are trying this summer.

At 5:08 pm Chairman Doty opened the public hearing on the petition from Jeffrey Corr, Robert Breth (All Star Tours & Transportation of Martha's Vineyard) to conduct ticketed van tours on town roads.

Chairman Doty read aloud the petition: *Chilmark Board of Selectmen All Star Tours is seeking a Sightseeing License from the Department of Public Utilities. Part of this process is to ask each of the Island towns for Road Right.*

*We have a Charter License from The DPU we need a sightseeing license to be able to operate ticketed tours. We will not be operating out of Chilmark but our sightseeing tours will be traveling through the town. Route will be as follows: North Rd. Town Line to the Cross roads to State Rd. to the Aquinnah Town line. Then return from State Rd to South Rd to the West Tisbury town line*

Mr. Corr said they will be in Menemsha with their charter tours but the ticketed tours will not be taken into Menemsha. Mr. Corr said he hopes that will alleviate some of the congestion in Menemsha. Chairman Doty asked for any public comments; there were none.

Chairman Doty asked Mr. Corr what he thought of the instructions (5 bullet points mentioned earlier). Mr. Corr said they were fair and clear and will help a lot if everybody follows them. With no further discussion Chairman Doty closed the public hearing at 5:12 PM

Mr. Malkin moved to accept this application for Road Rights. Mr. Rossi seconded the motion.  
**SO VOTED: 3 Ayes**

#### West Dock- Kent Healy recommendations:

Chairman Doty welcomed Mr. Healy as an engineer and also a Selectman from West Tisbury. Chairman Doty said we have had reoccurring sinkholes in the West Dock and Mr. Healy has recommendations to address the problem. Selectmen reviewed the history of the problem put forth by Mr. Healy and his suggestions. He said in 1968 the West Dock was created by boarding up sand and as time has gone by the wood has rotted causing sand to seep out and creating sinkholes.

Chairman Doty said we were ready for the season and within a day or two a sinkhole appeared. We filled with 13 bags of sakrete.

Mr. Healy gave options:

- Keep filling the sinkholes; spring and fall.
- Drive rebar to create a grid to slow down the erosion.
- Drive flat sheet metal on the inside of the rotting wooden wall and avoid the tie-rods (about 12 feet apart) that go across to hold the wooden walls up.
- Drive v piles on the east side and west side (exterior) of West Dock. (the most expensive option)

Harbor Master Rossi reported sinkholes on the other side of the pier (along the bulkhead and fill docks) as well. Mr. Healy recommended filling them.

Mr. Rossi said the rebar at 4 inches apart seemed like a good place to start.

Mr. Malkin moved to go with the re-bar recommendation. Get an estimate for that proposal for the fall town meeting warrant. Mr. Carroll said we have some funds that were unspent for a West Dock project that might work for this proposal.

Mr. Rossi seconded the motion with the addition of filling the existing sinkholes

**SO VOTED: 3 Ayes**

Community Center Sailing Program:

Noah Lipnick and Luke Lefebber presented the Selectmen with their request. Mr. Lipnick said the Center had a sailing program about 10 years ago that they would like to bring back. Mr. Lefebber said they are requesting a small outdoor storage container to be located at the westernmost point of the town landing parking lot. The storage container would store: life jackets, anchors, rudders, tillers and centerboards. Mr. Lipnick referred to the diagram mapping where the storage unit would be located.

Mr. Malkin said he is delighted that the sailing program is up and running again. There have been a number of people, himself included, that have been advocating for this. Mr. Malkin said the Harbor Master supported this as a good location for the storage unit.

Mr. Rossi moved to approve the request to have a storage container for the sailing program to utilize at the Town Landing as specified. Mr. Malkin seconded the motion. **SO VOTED: 3 Ayes**

Chilmark Road Race road use notice:

Nancy Street was present to have the Selectmen signoff on the road use application to the State for the Chilmark Road Race. Ms. Street said there needs to be a signature from the Selectman, Police Chief and Fire Chief. Ms. Street said the race is August 10, 2019. Chairman Doty said years ago we had issues with there not being enough porta-potties. Ms. Street said that has been addressed and the past few years we have had no problems with that issue. Ms. Street said the number of registered runners is the same as last year as with the number of porta-potties. Ms. Street will update the Selectmen about the parking contingency plan if the VTA is not available to help shuttle runners from the Town Parking lot. Chief Klarén said the capped number of runners is important as the town cannot handle more.

Mr. Rossi moved to approve the Chilmark Road Race for August 10, 2019 and to sign the road permit. Mr. Malkin seconded the motion. **SO VOTED: 3 Ayes**

Storage boxes - Beach / Harbor & CCC / Preschool:

Mr. Carroll said he spoke with Matt Tobin and they are getting pricing for these. Mr. Malkin said during a Park & Recreation meeting it was recommended to move the storage unit from beside the harbor shack closer to Menemsha Beach. Chairman Doty recommended leaving the storage box beside the harbor shed. Mr. Malkin moved to approve purchasing the storage boxes for the two locations (CCC Preschool & Menemsha).

Mr. Carroll asked where the funds should come from for the purchase. Chairman Doty said the Selectmen's unclassified account budget number 196. Mr. Rossi seconded the motion.

**SO VOTED: 3 Ayes**

Dredging - Authorization from 196-5399:

Chairman Doty said we had some dredging done by Off Shore Engineering and we have an invoice needing authorization. Mr. Malkin moved to authorize payment of this invoice.

Chairman Doty said we knew when we started the dredging that there were not the funds in the harbor department to pay for this dredging. Chairman Doty said in our Selectmen's account #196 we have a line department reserves line 5600 from FY19 budget. Mr. Malkin moved to do so.

Mr. Rossi seconded the motion. **SO VOTED: 3 Ayes**

Code-Red Call report:

Mr. Carroll said we had a Code Red test call Tuesday. Mr. Carroll reported it reached about 51% of the land line phone numbers we had on file so we are now processing that through the service they provided to weed out no longer in use numbers etc.. Chief Klarén said he has not received any complaints about the Code Red calling. Mr. Carroll said this test brought up the issue that many residents are opting to use just cell phones.

Police Department - Certification

Chief Klarén said the department is in the process of self-assessment and certifications for all employees to have the police certification status that may lower the insurance costs to the town.

Up Island Waste Water - meeting July 10, 2019:

Mr. Carroll said this is for an additional 2.75 % levy on the short term rentals. Mr. Carroll said this could be used for water quality improvements for shellfishing. Chairman Doty said he is interested in attending the meeting but the general consensus is to leave our tax rate as it is. Mr. Carroll said it's being hosted by the MVC at the West Tisbury Library at 10:30 AM.

Island wide Transportation Plan:

Chairman Doty said we have a big document in our agenda packets of the draft Vineyard Regional Transportation Plan for public review. Chairman Doty said Dan Greenbaum when he was alive was very involved with the Transportation Plan and recommended if there was someone interested in being involved we can appoint them to the Transportation Committee.

Fire Chief Preliminary Screening Committee:

Mr. Rossi who is the chairman of the committee said Jonah Maidoff has expressed interest to serve as the firefighter representative on the committee. Mr. Rossi said he will confirm with Mr. Maidoff if he can serve in the timeline we have outlined and if he cannot he will reach out to Christine Colarusso. Mr. Malkin moved to appoint Jonah Maidoff as the third (Tim Rich is the second member of the three person committee) member of the Fire Chief Preliminary Screening Committee. Mr. Rossi seconded the motion.

**SO VOTED: 3 Ayes**

Chairman Doty said how about Gary Robinson as an alternate. Mr. Rossi asked when the cutoff date for Fire Chief Applications was. Mr. Carroll said July 8, 2019.

New Fire House and New Ambulance Building / public safety building committee composition:

Mr. Malkin moved to form a committee of 5 members. Mr. Rossi seconded the motion.

**SO VOTED: 3 Ayes**

Mr. Carroll said already we have 1 Fire Chief to serve on the committee, 1 Tri Town Ambulance Chief to serve Tim Rich, Clark Goff, and a Selectman would make it a 5 member committee. Mr. Rossi said he would be the Selectman on this committee. Chairman Doty said he confirmed that Chuck Hodgkinson will be the Administrative support for this committee. Mr. Carroll said the OPM will also need to attend all of the Committee meetings once we have established an OPM. Mr. Carroll said we expect this committee to commit to 2 years and monthly meetings.

Chairman Doty recommended appointing the 5 members as discussed tonight to the Public Safety Buildings Committee. Mr. Malkin moved, Mr. Rossi seconded the motion.

**SO VOTED: 3 Ayes**

Mr. Carroll asked for comment on the model procedures that he distributed on May 7, 2019 to move forward in our designer selection. Mr. Carroll said these are based on the State model of procedures. Mr. Malkin said it seems fine he saw nothing problematic. Mr. Malkin moved to adopt the model procedures that we received on May 7<sup>th</sup> with no changes. Mr. Rossi seconded the motion. **SO VOTED: 3 Ayes**

Mr. Carroll said Chuck Hodgkinson had expressed concern moving forward before having a funding agreement signed by West Tisbury and Aquinnah. Mr. Carroll will attend the next Tri Town Ambulance Committee meeting with our Treasurer Ms. Becker to solidify the financial agreement. Chairman Doty said the debt service will be covered in the Tri Town Ambulance budget for funding the Tri Town Facility.

Advertisement to post Administrative Assistant for Building Department:

Mr. Carroll said he will post for position of 2 hours a week to assist the Building Department.

Mr. Malkin moved to post vacancy for this position. Mr. Rossi seconded the motion.

**SO VOTED: 3 Ayes**

At 6:03 PM with no further items for discussion Mr. Rossi moved to adjourn. Mr. Malkin seconded the motion. **SO VOTED: 3 Ayes**

Minutes respectfully submitted by Diana DeBlase. **Approved 08/06/2019**

Document list:

- Newspaper posting of public hearing on Road Right application from All Star Tours
- Petition from All Star Tours to have Road Right in Chilmark
- Final draft of Tour Van instructions from Police Chief & Selectmen
- Engineer Kent Healy's West Dock sinkhole recommendations for solution
- Summer Program request for storage box and location for sailing program gear
- Off Shore Engineering invoice for emergency dredging in Menemsha Harbor
- FY19 Budget details for budget 196 funds; line 5399 and others from that department
- Statistics and report from the test Code Red calls made on June 25, 2019

- MV Commission posting for Blue Water meeting for Up Island Towns 07/10/19
- ZBA distribution of decisions and next meeting agenda
- MIIA Insurance invoicing for Property & Casualty insurance for FY2020
- Public notice of Vineyard Wind public comment process with the EPA deadline 08/01/19
- Notice from the Census Bureau's new construction process of the 2020 census
- FEMA Coastal Erosion & Sea Level Rise Study - Field reconnaissance notice
- Notice from Xfinity / Comcast about updates/changes to TiVo for our community
- MVC DRI the Yard Campus master plan