

Funding Availability

Through this **Notice of Funding Opportunity** (NOFO), the Massachusetts Emergency Management Agency (MEMA) will be accepting applications from municipalities and Federally-recognized Tribes with local emergency management departments for **FFY 2016 Emergency Management Performance Grant (EMPG)** Funding.

Funding for this NOFO comes from the FFY 2016 EMPG award to MEMA (Federal Award ID# DHS-16-GPD-042-01-01; Total Federal Award Amount \$7,011,664; Federal Period of Performance; 10/1/15-9/30/17; CFDA # 97.042).

MEMA has allocated \$2 million dollars for pass-through grants to towns, cities and tribes. Funding for each community/tribe has been allocated based on the distribution formula included in Appendix E (pages 22-23).

This is a reimbursement grant program that requires a local match of either cash expenditures or in-kind services equal to the value of the award.

For planning purposes, applicants may use an anticipated contract start date of 12/1/16. The actual start date may be before or after this date. All projects must be completed by 9/30/17.

Overview and Purpose of the EMPG

The EMPG provides funds to assist local and tribal governments with emergency management departments in preparing for all hazards and to obtain the resources required to support the [National Preparedness Goal's](#) Mission Areas and Core Capabilities.

Funds may be used to support local and/or regional emergency management activities in the following cost categories: Planning, Organizational (all-hazards emergency management operations, staffing, and other day-to-day activities in support of emergency management), Equipment, Training, and Exercises. Appendix A on pgs 10-12 defines these cost categories and provides guidance on allowable activities and key information that should be reviewed when developing project narratives and budgets.

Application Deadline and Submission Process

Completed applications must be received by MEMA no later than October 14, 2016 **using the Application Template found on pgs 5-9.**

Completed applications, including **completed FEMA EHP Screening Memos and 'ICIPs' (as applicable)**, must be submitted via email to your respective MEMA Region.

- MEMA Region I: MEMARegion1Grants@state.ma.us
- MEMA Region II: MEMARegion2Grants@state.ma.us
- MEMA Region III: MEMARegions3and4Grants@state.ma.us
- MEMA Region IV: MEMARegions3and4Grants@state.ma.us

The email addresses above are used for application submittal only.
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Contractor Authorized Signatory Listing (CASL) and Sub-recipient Pre-Award Risk Assessment Questionnaire (SPARQ) Submission Process

As a change from prior years, a signed, original 'CASL' and a signed original 'SPARQ' must be submitted concurrently with your completed application. The CASL form is included as Appendix I.

Please refer to Appendix J for guidance on how to complete the CASL. **The individual(s) who submit the EMPG application and who sign the related reimbursement request(s) must be listed on this CASL.**

The SPARQ is included as Appendix K. This form should be completed and signed by the community/tribe's fiscal personnel. **This individual must be authorized via the above-referenced CASL form.**