

**From:** [Brian Ditchfield](#)  
**To:** [Tim Carroll](#)  
**Subject:** Re: Selectmen's meeting Tuesday  
**Date:** Friday, April 29, 2016 12:16:27 PM

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Here is the signed document between MVFF and the Chilmark School. Please add this document to the plethora of documents for Tuesday's selectman's meeting.

Many thanks.

Brian Ditchfield  
Programming and Managing Director  
Martha's Vineyard Film Festival  
Phone: 508.645.9599  
Cell: 508.939.1075  
[www.tmvff.org](http://www.tmvff.org)

## The Martha's Vineyard Film Festival and Chilmark School Summer Camp Agreement 2016

The Martha's Vineyard Film Festival will host a Film Making Summer Camp from July 11th through July 29<sup>th</sup> Monday through Friday from 12:30- 4:30pm at the Chilmark School in Chilmark, MA.

On Wednesdays camp will run one hour longer and roll into the circus that begins at 5:30pm on the lawn of the CCC.

The camp is for children 8 years and up. The enrollment is limited to 20 children.

The Martha's Vineyard Film Festival has permission to use the Art Room at the Chilmark School to host this Film Making Summer Camp.

The Martha's Vineyard Film Festival has permission to use the children's bathrooms in the school.

The Film Festival staff has permission to enter and exit the building up to an hour before and after camp.

The Martha's Vineyard Film Festival is responsible for any and all clean up due to camp use. TMVFF will empty the Art Room and Bathroom trash at the end of each day. TMVFF will also make sure all toilets are flushed in the bathroom before they exit each day.

The Martha's Vineyard Film festival will make sure doors are secured and lights are off and alarm is set upon exiting the building.

The Martha's Vineyard Film Festival Staff and campers will be respectful of the space and follow the rules of the school.

The Camp Director, Robyn Athearn, will be certified in CPR and Emergency first Aid.

A First Aid Kit will be on site for emergencies.

The Martha's Vineyard Film Festival will carry liability insurance for the camp.

TMVFF camp will only use the school's main room if the projector is needed to view the films they create.

TMVFF will notify Lisa, the school's janitor, at least a day in advance for lobby use.

Lisa will be paid \$250 weekly for cleaning services.

School will be paid a supplies fee at the end of camp based on camp use.

The undersigned understand and agree to this contract:

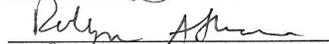
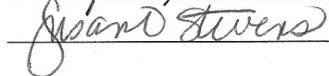
**Name**

Brian Ditchfield, TMVFF Managing Director

Robyn Athearn, Camp Director

Susan Stevens, Chilmark School Principal

**Signature & Date**

On Apr 25, 2016, at 3:55 PM, Brian Ditchfield <[brian@tmvff.org](mailto:brian@tmvff.org)> wrote:

Thanks.

On Apr 25, 2016, at 3:31 PM, Tim Carroll <[execsec@chilmarkma.gov](mailto:execsec@chilmarkma.gov)> wrote:

May 3

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**From:** Brian Ditchfield [<mailto:brian@tmvff.org>]

**Sent:** Monday, April 25, 2016 3:27 PM  
**To:** Tim Carroll  
**Subject:** Re: Selectmen s meeting Tuesday

I assume there is no meeting tomorrow, but I'm just checking.

On Apr 20, 2016, at 6:52 PM, Tim Carroll <[execsec@chilmarkma.gov](mailto:execsec@chilmarkma.gov)> wrote:

No word yet. I gave them until Friday morning to tell me if we were going to meet Tuesday the 26<sup>th</sup>

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**From:** Brian Ditchfield [<mailto:brian@tmvff.org>]  
**Sent:** Wednesday, April 20, 2016 4:18 PM  
**To:** Tim Carroll  
**Subject:** Re: Selectmen s meeting Tuesday

Tim,

I'm just checking in about the Selectman's Meeting next week. Is it on or are we waiting until May? Also, I revised the letter to also ask for a free screening on Menemsha Beach as we have done for the last two summers.

Brian Ditchfield  
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