



One Winthrop Square, Boston, MA 02110  
617-426-7272 or 800-882-1498  
Facsimile 617-426-9546 • www.emiia.org

## MEMORANDUM

TO: MIIA Members  
FROM: Geoffrey Beckwith, President, MIIA  
DATE: December 21, 2015  
SUBJECT: Report of the Nominating Committees

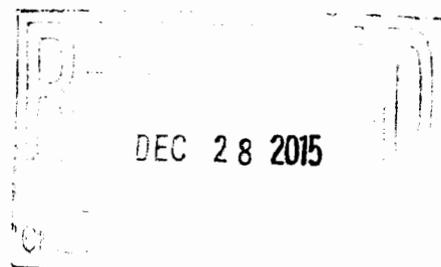
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It is once again time to select nominees for Directors of the Massachusetts Interlocal Insurance Association, Inc. and the MIIA Property and Casualty Group, Inc. The members for these Boards will be elected at the MIIA Annual Meeting on January 23, 2016.

The Property and Casualty Group, Inc. is the corporation that provides members with insurance coverages. The Massachusetts Interlocal Insurance Association, Inc. is the designated administrator for the organization. Your municipality is a voting member of both corporations.

Enclosed you will find the Nominating Committee Report for each of the above-mentioned organizations, a Nominating Form for each in case you wish to nominate someone else as a Director of one or more of the organizations, and a form to specify who is your "voting delegate." Please read the enclosed Requirements for Voting prior to completion of the Voting Delegate Designation Form and return that form to us as soon as possible.

We look forward to seeing you at the Annual Meeting.





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## MEMORANDUM

TO: Property and Casualty Group Members

FROM: **MIIA Property and Casualty Group, Inc. Nominating Committee:**  
Geoffrey Beckwith, Mary Pat Flynn, Kim Roy

DATE: December 21, 2015

SUBJECT: Nominating Committee Report

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Three members of the Board of Directors of the MIIA Property and Casualty Group, Inc. are to be elected this year for two-year terms expiring in 2018. The Nominating Committee respectfully submits the following candidates for nomination as members of the Board.

For two-year terms expiring January 2018:

**Paul Cohen, Town Manager, Chelmsford** - Mr. Cohen has been in municipal management for 26 years. He has been the town manager in Chelmsford since 2006 and prior to that he was the town administrator of Harvard.

**William Keegan, Town Manager, Foxborough** has served in local government for over thirty years including serving as town administrator in Dedham and Seekonk.

**Rocco Longo, Town Administrator, Marshfield** - Mr. Longo has extensive experience in local government, including serving as town manager in Billerica and Duxbury prior to his position in Marshfield. He has been an active member of the MMA and the Massachusetts Municipal Management Association, including participation on both boards.

Continuing Members:

**Mary Pat Flynn, Selectman, Falmouth, Kim Roy Selectman, Halifax, and Ken Walto, Town Manager, Dalton**, will continue to serve in two-year terms expiring in January 2017.

Enclosed is a Voting Delegate Form to help us prepare for the voting. MIIA would greatly appreciate your designating the voting delegate for your municipality. A nomination form is also enclosed.

Please contact Stan Corcoran at 617-426-7272 ext. 244 if you have any questions on the election process.

MIIA P&C

**MIIA PROPERTY & CASUALTY GROUP, INC.**

**NOMINATING FORM**

If you are an eligible voting delegate and wish to nominate someone other than the nominees listed in the committee's report, who is also an eligible voting delegate, please indicate the person's name in the space below. The nomination ballot must be received by January 11, 2016, twelve (12) days prior to the Annual Meeting.

\_\_\_\_\_

I WISH TO NOMINATE THE FOLLOWING PERSON TO SERVE AS DIRECTOR OF  
MIIA PROPERTY & CASUALTY GROUP, INC.

Name: \_\_\_\_\_

Title: \_\_\_\_\_

City/Town: \_\_\_\_\_

Biographical Data: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ Voting Delegate of \_\_\_\_\_  
Name (please print) (City/Town)

\_\_\_\_\_  
Signature

\*\*\*\*\*

Please return this form by January 11, 2016 to:

Stanley J. Corcoran  
Executive Vice President  
Massachusetts Interlocal Insurance Association  
One Winthrop Square  
Boston, MA 02110  
FAX: (617) 426-9546



## MEMORANDUM

TO: MIIA Members

FROM: **Massachusetts Interlocal Insurance Association, Inc.**  
Nominating Committee: Geoffrey Beckwith, Paul Cohen, Patricia Flynn, William Keegen, Kim Roy

DATE: December 21, 2015

SUBJECT: Nominating Committee Report

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MIIA is again calling on its members to participate in electing officials to serve on the Massachusetts Interlocal Insurance Association, Inc. Board of Directors. The Board is responsible for approving and directing the overall policies of the MIIA programs. This is an important task since MIIA has a combined membership of more than 350 members for the health, property and liability, and workers' compensation insurance programs.

At the MIIA Annual Meeting to be held on January 23, 2015, members will elect two individuals to fill three-year terms to expire in January 2019. The Nominating Committee respectfully submits the following candidates for nomination as members of the Board of Directors:

For three-year terms expiring in January 2019:

**Kenneth Walto, Town Manager, Dalton** - Mr. Walto has been the town manager in Dalton since 2001 and served in local government for more than 20 years. He currently serves on the MIIA Health Benefits Trust board and is an active member of the Massachusetts Municipal Management Association and the Massachusetts Municipal Personnel Association.

**Rocco Longo, Town Administrator, Marshfield** - Mr. Longo has extensive experience in local government, including serving as town manager in Billerica and Duxbury prior to his position in Marshfield. He has been an active member of the MMA and the Massachusetts Municipal Management Association, including participation on both boards.

Continuing Members:

**William Keegan, Town Manager, Foxborough** and **Kim Roy, Selectman, Halifax** will continue to serve in three-year terms expiring in January 2017.

**Paul Cohen, Town Manager, Chelmsford** and **Mary Pat Flynn, Selectman, Falmouth**, will continue to serve in three-year terms expiring in January 2018.

Enclosed are the Requirements for Voting and a Voting Delegate Designation Form to help us prepare for the voting. MIIA would greatly appreciate your designating the voting delegate for your municipality. Also enclosed is a Nominating Form, should you wish to nominate another candidate. Please contact Stan Corcoran at 617-426-7272 ext. 244 if you have any questions on the election process.

MIIA, Inc.

**MASSACHUSETTS INTERLOCAL INSURANCE ASSOCIATION, INC.**

**NOMINATING FORM**

If you are an eligible voting delegate and wish to nominate someone other than the nominees listed in the committee's report, who is also an eligible voting delegate, please indicate the person's name in the space below. The nomination ballot must be received by January 11, 2016, twelve (12) days prior to the Annual Meeting.

\_\_\_\_\_

I WISH TO NOMINATE THE FOLLOWING PERSON TO SERVE AS DIRECTOR OF MASSACHUSETTS INTERLOCAL INSURANCE ASSOCIATION, INC.

Name: \_\_\_\_\_

Title: \_\_\_\_\_

City/Town: \_\_\_\_\_

Biographical Data: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ Voting Delegate of \_\_\_\_\_  
Name (please print) (City/Town)

\_\_\_\_\_  
Signature

\*\*\*\*\*

Please return this form by January 11, 2016 to:

Stanley J. Corcoran  
Executive Vice President  
Massachusetts Interlocal Insurance Association  
One Winthrop Square  
Boston, MA 02110  
FAX: (617) 426-9546

## REQUIREMENTS FOR VOTING

The requirements for voting are detailed in the by-laws of each organization. In summary:

Each member shall have one vote which may be cast only by its voting delegate. The following individuals are eligible voting delegates.

1. In the case of a city or a town with a city form of government, (a) its chief executive, or (b) a person designated in writing by such chief executive;
2. In the case of all other towns, (a) the Chairman of its Board of Selectmen, (b) another Selectman designated in writing by such Chairman, or (c) the Manager designated in writing by such Chairman.

Voting in person is required for the election of the Board of Directors. All voting will be by a vote of hands, unless a roll call is requested by three or more voting delegates.

The nominees receiving the greatest number of votes shall be deemed elected as directors and shall commence their terms at the conclusion of the meeting.

If you are a voting delegate and wish to nominate another person as a director, such nomination must be received in writing no later than January 11, 2016, twelve days prior to the Annual Meeting. Enclosed is a nomination form for this purpose.

## VOTING DELEGATE DESIGNATION FORM

The voting delegate for the City/Town of \_\_\_\_\_

is \_\_\_\_\_  
(Name) (Please Print)

\_\_\_\_\_

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Please return this form by January 11, 2016 to:

Stanley J. Corcoran  
Executive Vice President  
Massachusetts Interlocal Insurance Association  
One Winthrop Square  
Boston, MA 02110

or FAX to:  
(617) 426-9546