

## **Draft Public Safety Building Site Committee Minutes Meeting November 19th, 2014**

The meeting was called to order at 5:00 pm by Andy Goldman, chair.

Present were: Bill Rossi, David Norton, Tim Carroll and Brian Cioffi. Joining the meeting in progress was Cody Coutinho.

The first item to be discussed was programmatic needs. speaking to that subject, Chief Cioffi said that while he is comfortable with the current station, upon taking into account escalating building cost and future needs why not build an all in one public safety complex. That way the building under discussion which had previously been thought of as an emergency response building to hold the fire department and EMT would be a true public safety building housing the police department as well.

After discussion, it was agreed to include requirements for such a facility as a part of the committee's report to the selectmen in such a way that the police department could be undertaken as part of the proposal to be phased at a later time or excluded altogether.

The committee then reviewed Chief Norton's presentation of proposed space needs for the fire department with a comparison to other facilities of jurisdictions of comparable size.

The proposed square footage was 8,224 square feet.

A previous submission by the Tri-Town EMT of October 22, 2014 disclosed a need for approximately 3,000 square feet of which a portion, perhaps up to 600 square feet, could be shared with the fire department.

Chief Cioffi roughly estimated that the police department would use approximately 2,000 square feet.

Thus a need for roughly 13,000 square feet was discussed. it was agreed that upon receipt of identified architecture and planning firms specializing in this area from Chief Norton and anyone else with such knowledge, the chair would contact them for a rough dollars per square foot estimate and an estimate of fees required to work with the committed to undertake more precise planning and related cost estimates for inclusion in our report.

It was noted that such information would also support our request to the selectmen for a budget item to be included in the warrant for the next town meeting.

Next there was a discussion of the response maps prepared for the committee by the Martha's Vineyard Commission. Tim Carroll said that while it had been his wish that the information would include the last number of years, it actually was limited to the last year or two.

Cody Coutinho pointed out that while the fire calls were weighted toward Chilmark town center, the EMT calls for the Tri-Town area were far more heavily weighted toward West Tisbury—suggesting different locations for the Chilmark fire department and the Tri-Town EMT to minimize response time.

Chief Cioffi observed that a location closer to the center of the call distribution of EMTs demand would not be optimum because of the time lost traveling from north to south and stated that town center was still the ideal location because it was at the confluence of the major arteries; north, south and middle roads.

No conclusions were drawn and the matter held in abeyance until the full committee should be in attendance.

Next agenda item of rough first cut of report was noted.

The committee agreed that staffing expenditures would be required to complete its work and agreed to discuss the specifics of a request for same at its next meeting, agreed to be held Thursday, December 4th, 2014 at 5:00 pm.

Whereupon, at 5:55 pm the meeting was, upon motion duly made and seconded adjourned.

Respectfully submitted,

Andy Goldman  
Acting secretary