

**Chilmark Finance Advisory Committee August 20, 2013 Meeting Minutes**

**Present:** FINCOM Frank Yeomans, Robert Chidsey, Bruce Golden and Linda Coutinho.  
*Marshall Carroll III and Alan Porter were absent.* Also present: Tim Carroll, Ellen Biskis

At 5:00 pm meeting was called to order in the Selectmen's Meeting Room.

Town of Chilmark  
 FY2013 Year End  
 Deficits and Sources of Funds

Dept #	Department	Category	Beginning Deficit	Chapter 77 Transfers
135	Town Accountant	Expenses	(795.05)	<b>795.05</b>
145	Treasurer	Expenses	(199.25)	<b>199.25</b>
151	Legal	Expenses	(3,240.03)	<b>3,240.03</b>
175	Planning Board	Salaries	(2,303.00)	<b>2,303.00</b>
176	Zoning Board	Expenses	(1,442.21)	<b>1,442.21</b>
192	Town Offices/Bldg Maintenance	Expenses	(4,950.14)	<b>1,028.57</b>
		Expenses		<b>3,921.57</b>
194	Community Center	Expenses	(1,140.40)	<b>1,140.40</b>
199	Comfort Station	Expenses	(581.83)	<b>581.83</b>
210	Police Dept	Expenses	(1,381.06)	<b>1,381.06</b>
241	Bldg Inspections	Salaries	(5,000.00)	<b>5,000.00</b>
241	Bldg Inspections	Expenses	(943.80)	<b>943.80</b>
299	Shellfish	Expenses	(672.19)	<b>672.19</b>
650	Parks	Expenses	(50.00)	<b>50.00</b>
752	Short-Term Interest	Expenses	(2,648.86)	<b>2,648.86</b>
	<b>Total</b>		<b>(25,347.82)</b>	<b>25,347.82</b>

Bruce Golden moved to approve the Chapter 77 Transfers for FY2013 as presented by Town Accountant Ellen Biskis. Mr. Yeomans seconded the motion. **SO VOTED: 4 Ayes 3 Absent**

Discussion took place concerning the FY2013 invoices to encumber.

There was a Reserve Fund Transfer Request made to pay Chilmark's percentage of Tri Town Ambulance Assessment in the amount of \$591.99. Mr. Yeoman's moved to approve the Reserve Fund transfer request. Mr. Golden seconded the motion. **SO VOTED: 4 Ayes 3 Absent**

Mr. Yeomans recommended that each FinCom member have a copy of the Annual Audit Report and management letter from the town's auditors. Mrs. Biskis provided each member present with the report and letter.

Mr. Yeomans requested seeking information from MIIA, the town's insurance provider. What Mr. Yeomans wants to know is if there is insurance available against future failure of the landfill-cap and violation of DEP rules. Mr. Yeomans would also request at that time a statement of values for property.

At 5:33 PM Mr. Yeomans moved to adjourn. Mr. Golden seconded the motion.  
**SO VOTED: 4 Ayes** meeting adjourned.

Draft minutes respectfully submitted by Diana DeBlase.



www.chilmarkma.gov

# TOWN OF CHILMARK CHILMARK, MASSACHUSETTS

**TOWN OFFICES:**  
Beetlebung Corner  
Post Office Box 119  
Chilmark, MA 02535  
508-645-2100  
508-645-2110 Fax

## REQUEST FOR APPROPRIATION TRANSFER BETWEEN OR WITHIN DEPARTMENTS

To Board of Selectmen & Finance Advisory Committee of the Town of Chilmark:

Request is hereby made for the following transfer between departmental appropriations in accordance with Chapter 77 of the Acts of 2006 amending Chapter 44, Section 33B (non-expiring), of the Massachusetts General Laws:

Amount Requested	<u>\$2,648.86</u>
To be transferred from	910-Employee Benefits
Present balance in this appropriation	<u>\$6,421.60</u>
To be transferred to	752 - Short-Term Interest
Present balance in this appropriation	<u>(\$2,648.86)</u>

### APPROVALS

Board of Selectmen

Finance Committee

Date of Meeting:

Date of Meeting: August 20, 2013

Number of present and voting:

Signatures:

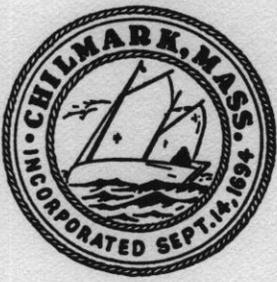
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Selectman

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Chair of Finance Advisory Committee

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Selectman

*[Handwritten signatures: Robert M. Cherry, Frank S. Yeoman, Linda L. Conti]*

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Selectman



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Amount Requested	<u>\$50.00</u>
To be transferred from	630-Beach Expenses
Present balance in this appropriation	<u>\$2,611.35</u>
To be transferred to	650 - Parks Department Expenses
Present balance in this appropriation	<u>(\$50.00)</u>

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Finance Committee

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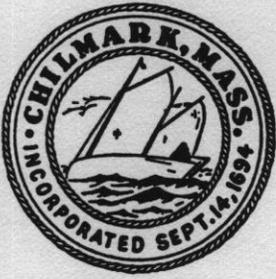
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Selectman

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Selectman

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Chair of Finance Advisory Committee

*Dr. [Signature]*  
*Robert W. Cheney*  
*Frank S. Yonson*  
*Linda L. [Signature]*



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Amount Requested	\$672.19
To be transferred from	295-Harbor Expenses
Present balance in this appropriation	\$7,593.03
To be transferred to	299-Shellfish Expenses
Present balance in this appropriation	(\$672.19)

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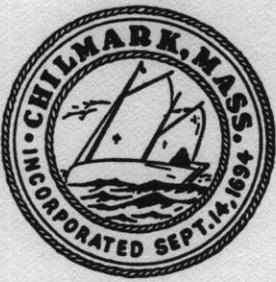
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Selectman

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Selectman

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Selectman

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Chair of Finance Advisory Committee

*[Handwritten signatures: Esler, Robert Chesney, Francis Gleason, Linda L. Coutinho]*



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To Board of Selectmen & Finance Advisory Committee of the Town of Chilmark:

Request is hereby made for the following transfer between departmental appropriations in accordance with Chapter 77 of the Acts of 2006 amending Chapter 44, Section 33B (non-expiring), of the Massachusetts General Laws:

Amount Requested	\$943.80
To be transferred from	210-Police Dept Salaries**
Present balance in this appropriation	\$45,239.89
To be transferred to	241-Bldg Inspection Expenses
Present balance in this appropriation	(\$943.80)

### APPROVALS

Board of Selectmen

Finance Committee

Date of Meeting:

Date of Meeting: August 20, 2013

Number of present and voting:

Signatures:

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Selectman

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Chair of Finance Advisory Committee

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Selectman

*[Handwritten signatures]*  
Frank S. Gloman  
Linda L. Contino

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Selectman



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Amount Requested	\$5,000.00
To be transferred from	210-Police Dept Salaries**
Present balance in this appropriation	\$45,239.89
To be transferred to	241-Bldg Inspection Salaries
Present balance in this appropriation	(\$5,000.00)

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Finance Committee

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Selectman

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Chair of Finance Advisory Committee

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Selectman

*D. S. [Signature]*  
*Robert [Signature]*  
*Frank S. Yelmann*  
*Linda L. Contino*

\_\_\_\_\_  
Selectman



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Request is hereby made for the following transfer between departmental appropriations in accordance with Chapter 77 of the Acts of 2006 amending Chapter 44, Section 33B (non-expiring), of the Massachusetts General Laws:

Amount Requested	<u>\$1,381.06</u>
To be transferred from	210-Police Dept Salaries**
Present balance in this appropriation	<u>\$45,239.89</u>
To be transferred to	210-Police Dept Expenses
Present balance in this appropriation	<u>(\$1,381.06)</u>

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Selectman

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Selectman

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Selectman

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Chair of Finance Advisory Committee

*Dr. [Signature]*  
*[Signature]*  
Frank S. Yeoman  
Linda L. Cortese



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Request is hereby made for the following transfer between departmental appropriations in accordance with Chapter 77 of the Acts of 2006 amending Chapter 44, Section 33B (non-expiring), of the Massachusetts General Laws:

Amount Requested	\$581.83
To be transferred from	198-Town Owned Property**
Present balance in this appropriation	\$7,328.96
To be transferred to	199-Comfort Station
Present balance in this appropriation	(\$581.83)

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Selectman

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Chair of Finance Advisory Committee

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Selectman

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Robert M. Chidsey  
Frank S. Yelmar  
Linda L. Coutinho

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Selectman



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Request is hereby made for the following transfer between departmental appropriations in accordance with Chapter 77 of the Acts of 2006 amending Chapter 44, Section 33B (non-expiring), of the Massachusetts General Laws:

Amount Requested	<u>\$1,140.40</u>
To be transferred from	<u>198-Town Owned Property</u>
Present balance in this appropriation	<u>\$7,328.96</u>
To be transferred to	<u>194-Community Ctr</u>
Present balance in this appropriation	<u>(\$1,140.40)</u>

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Francis J. Gleason  
Sinda L. Cortis



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Request is hereby made for the following transfer between departmental appropriations in accordance with Chapter 77 of the Acts of 2006 amending Chapter 44, Section 33B (non-expiring), of the Massachusetts General Laws:

Amount Requested \$1,028.57

To be transferred from 195- Town Office Salaries  
Present balance in this appropriation \$1,028.57

To be transferred to 195-Town Offices/Bldg Maint Exp  
Present balance in this appropriation (\$4,950.14)

Amount Requested \$3,921.57

To be transferred from 185 - Housing Committee Salaries  
Present balance in this appropriation \$10,447.56\*\*

To be transferred to 195-Town Offices/Bldg Maint Exp  
Present balance in this appropriation (\$4,950.14)

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*Dr. Fadden*  
*Robert A. Chubb*  
*Frank S. Gloman*  
*Linda L. Cortis*



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Request is hereby made for the following transfer between departmental appropriations in accordance with Chapter 77 of the Acts of 2006 amending Chapter 44, Section 33B (non-expiring), of the Massachusetts General Laws:

Amount Requested	<u>\$1,442.21</u>
To be transferred from	<u>185 - Housing Committee Salaries</u>
Present balance in this appropriation	<u>\$10,447.56**</u>
To be transferred to	<u>176-Zoning Board Expenses</u>
Present balance in this appropriation	<u>(\$1,442.21)</u>

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Selectman

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Chair of Finance Advisory Committee

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Selectman

*Dr. [Signature]*  
*Robert [Signature]*

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Selectman

*Frank S. [Signature]*  
*Linda & [Signature]*



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Request is hereby made for the following transfer between departmental appropriations in accordance with Chapter 77 of the Acts of 2006 amending Chapter 44, Section 33B (non-expiring), of the Massachusetts General Laws:

Amount Requested	<u>\$2,303.00</u>
To be transferred from	175 - Planning Board Expenses
Present balance in this appropriation	<u>\$3,820.85</u>
To be transferred to	175 - Planning Board Salaries
Present balance in this appropriation	<u>(\$2,303.00)</u>

APPROVALS

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Chair of Finance Advisory Committee

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Selectman

*DeLuda*  
*Robert M. Chubbey*  
*Frank S. Gleason*  
*Linda L. Contino*

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Selectman



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Request is hereby made for the following transfer between departmental appropriations in accordance with Chapter 77 of the Acts of 2006 amending Chapter 44, Section 33B (non-expiring), of the Massachusetts General Laws:

Amount Requested	<u>\$3,240.03</u>
To be transferred from	<u>185 - Housing Committee Salaries</u>
Present balance in this appropriation	<u>\$10,447.56</u>
To be transferred to	<u>151-Legal Expenses</u>
Present balance in this appropriation	<u>(\$3,240.03)</u>

APPROVALS

Board of Selectmen

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Selectman

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Chair of Finance Advisory Committee

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Selectman

*D. J. [Signature]*  
*Robert M. [Signature]*  
*Frank S. [Signature]*  
*Linda L. [Signature]*

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Amount Requested	<u>\$199.25</u>
To be transferred from	<u>141 - Board of Assessors Expenses</u>
Present balance in this appropriation	<u>\$296.80</u>
To be transferred to	<u>145-Treasurer Expenses</u>
Present balance in this appropriation	<u>(\$199.25)</u>

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Chair of Finance Advisory Committee

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DeFeeder  
Robert Cherry  
Frank S. Germano  
Linda L. Contino

\_\_\_\_\_  
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Amount Requested	<u>\$795.05</u>
To be transferred from	135-Town Accountant Salaries
Present balance in this appropriation	<u>\$1,833.04</u>
To be transferred to	135-Town Accountant Expenses
Present balance in this appropriation	<u>(795.05)</u>

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*D. Spiller*  
*Robert Christy*  
*Frank S. Gleason*  
*Linda L. Contiello*

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Selectman