



INVITATION FOR BIDS

TOWN OF CHILMARK

**PROJECT: 2011-2**

Menemsha Pier Connector

UTILITIES

**DUE DATE:** May 03, 2011  
4:30 PM

**KEY DATES**

**2011**

- April 14: Published in MV Times
- April 19: Bid packages available at Chilmark Town Hall.
- April 18: Published in Goods & Services
- May 2 @ 10:00 am: Pre-bid meeting, review at Chilmark Town Hall.  
Site walk to follow the meeting.
- May 2 @ 12:00 pm: Deadline for receiving questions in writing at Selectmen’s Office.
- May 3 @ 4:30 pm: Deadline for receiving sealed bids at Chilmark Town Hall.  
Bids will be publically opened and read aloud.
- May 3: Selectmen meet to Award job.
- May 13 or earlier: Sign contract within 10 days of award.

**TIME IS OF THE ESSENCE.**

Construction will be ready for utility work to begin May 16<sup>th</sup>

All Excavation work must be completed by May 25<sup>th</sup>

All utility project work must be completed by June 15<sup>th</sup>

The Town of Chilmark is seeking sealed bids for the installation of private, buried utilities and conduit from Boathouse Road through the new Pier Connector to the West/Filled Dock. The site is located in the Town of Chilmark on Menemsha Harbor.

### MEETING

Attending a pre-bid meeting and site walk is strongly encouraged. This meeting will take place on Monday, May 2, 2011 @ 10:00 am at the Chilmark Town Hall. All bidders are encouraged to visit the site before submitting a bid. Submission of a bid constitutes an acknowledgment that the bidder has examined the site and is familiar with existing conditions.

### RULE FOR AWARD

The contract will be awarded to the responsive and responsible bidder offering the lowest price for the services specified in this Invitation for Bids (IFB).

The Town will consider only responsive bids from responsible bidders for a contract award. A responsive bid is one which complies fully with all submission requirements stated in this IFB. Any bid which does not comply with all submission requirements may be rejected as non-responsive. A responsible bidder is one who demonstrably possesses the skill, ability, and integrity necessary to faithfully perform the work called for in this procurement and meets the requirements of Massachusetts law.

### All bidders will:

1. Identify the proposed project manager and on-site supervisor, along with their qualifications to work on this project.
2. List the bidder's prior experience on projects similar to this.
3. State the financial ability of the firm to perform the work in this IFB.
4. Be made on the attached Bid Pricing Sheet.
5. Bidders must submit a non-collusion form.
6. Bidders must submit a tax compliance certification.
7. Each bidder must submit with its bid a bid deposit equal to five percent of the amount of the bid. The bid deposit may be in the form of a certified, treasurer's, or cashier's check payable to the awarding authority from a responsible bank or trust company; cash; or a bid bond from a surety licensed by the Massachusetts Division of Insurance.

On M.G.L. c. 30, §39M projects, the town reviews the qualifications of the apparent low bidder after the bids are opened. The town may request any information from the bidder needed to determine if the bidder is responsible.

This is a Prevailing Wage project and the wage sheet is enclosed with this IFB.

The contractor must furnish a payment bond in the amount of at least 50 percent of the contract price. The contractor has 10 days from the date of notification of contract award to obtain the payment bond.

A bidder may correct, modify, or withdraw a sealed bid by written notice received in the office designated herein for bid submission prior to the time set for the opening of bids. After the opening, a bidder may not change any provision of the bid in a manner prejudicial to the interest of the Town, or to fair competition. The Town shall waive minor informalities or allow

the bidder to correct them. If a mistake and the intended offer are clearly evident on the face of the document, the Town shall correct the mistake to reflect the intended correct offer and so notify the bidder in writing, and the bidder may not withdraw the offer. The Town may permit a bidder to withdraw an offer if a mistake is clearly evident on the face of the document but the intended correct offer is not similarly evident.

The Town shall award a contract by written notice to the selected bidder by no later than June 3, 2011. This deadline may be extended an additional 30 days with the mutual consent of the Town and the Bidder.

All bid prices submitted in response to this IFB must remain firm for sixty (60) days following the bid opening.

The award of a contract will be conditioned on the selected bidder signing the Town's contract and providing the 50% payment bond within ten (10) days from the date of notification of award.

TIME IS OF THE ESSENCE and Work is to start within thirteen (13) days from the date of notification of award under this IFB. May 16<sup>th</sup> 2011 is the expected start date.

Notwithstanding any provision contained herein to the contrary, the Town reserves the right to cancel this procurement at any time before a contract is executed by the Town, in which event the Town will reject all bids received in response to this IFB. The Town reserves the right to reject any or all bids when it is in the public interest to do so.

QUESTIONS: Deadline is May 2<sup>nd</sup> 2011 at 12 Noon to submit written questions to the Executive Secretary, Chilmark Town Hall; 401 Middle Road; P.O. Box 119; Chilmark, MA. 02535. PH: 508-645-2101; FAX: 508-645-2110 or email at [tcarroll@chilmarkma.gov](mailto:tcarroll@chilmarkma.gov)

REFERENCES: Bidders must submit a complete list of all current customers for which the bidder has installed utilities for in the past three (3) years, with contact names and telephone numbers. A bid may be rejected on the basis of one or more references reporting poor past performance by the bidder. Bidders must have competed at least three (3) utility installations of similar scope for prior customers.

SEALED BIDS DUE: Sealed-Bids will be accepted until Tuesday, May 3, 2011 @ 4:30 PM at the Selectmen's Office; Chilmark Town Hall; 401 Middle Road; P.O. Box 119; Chilmark, MA. 02535-0119. Bids must be marked on their face with "Menemsha Pier Connector Utilities Installation". All bids will be opened at that time and read aloud. The bids must remain firm for sixty (60) days. LATE BIDS WILL NOT BE ACCEPTED.

## PROJECT

The utilities will serve the town owned West/Filled Dock in Menemsha with electricity, cable TV, telephone, and water. Contractor will supply and install all necessary material to complete this project, including three vaults at the shore end of the Pier Connector and five on the Filled Pier, along with all connections to the utilities on the land side and to all distribution points on the Filled Dock end. The dock serves approximately 47 boat slips of various sizes and

uses. Lines will be installed through 500+ feet of 4” conduit in the precast concrete Pier Connector decking. Coordination with the Pier Connector contractor, C. White Marine, is required. Electrical, cable TV, & telephone distribution to be via a control box on the Filled Dock. Water distribution to be via a manifold at the Filled Dock.

Contractor will connect the utilities to the two exiting Bellingham Marine floating dock systems to service all the harbor-facing slips. Contractor will install 4 utility pedestals on the new floating dock per Bellingham Marine designed access/recommendations that are equal or better than the existing pedestals on the 2006 floating dock system. These pedestals must have electrical service, area lighting and water service.

Contractor will replace the electrical system on the channel bulkhead area with marine grade shore ties of equal or better quality to the existing pedestals.

Contractor will connect water service to the timber channel dock with no less than two hose bibs/valves, and the timber bulkhead area with no less than three hose bibs/valves. The entire design and connection of the water system will be coordinated with the Menemsha Water Company.

Contractor is responsible for all excavation necessary and restoring their site conditions for the summer season. This shall include compaction, concrete, and asphalt paving as appropriate.

The Contractor will install a pole mounted light on the transformer pole above the ramp system that matches the existing down lights.

1. The utilities must meet all local, NStar, Verizon and Comcast specifications and as outlined in the referenced or attached documents.

- a. NStar Electric Construction, Material, and Work Specifications for New 15/25kV Primary Underground Distribution Systems Up To 200 Amps; Draft 19-May-09.
- b. UTILITY PRECAST, INC. 3 pages, for FE-44 Heavy Duty Handhole 48”.
- c. Vineyard Land Surveying & Engineering plan dated April 11, 2011 titled “Utility Plan for the Connector Pier in Chilmark, Mass prepared for the Chilmark Selectmen”.
- d. Electric power specifications site plan “West/Filled Dock – Menemsha, Electrical Utilities” dated April 1, 2011, ONE LINE DIAGRAM - POWER.
- e. Prevailing wage sheet.
- f. MCL Series Medium Cutoff Roadway Luminaire, 3 pages.
- g. Bid Pricing Sheet.

2. The power is primary cable from existing utility pole # 13/22. This is a private system.

3. There are two electrical conduits each carrying a primary cable. One is a spare.
4. Vehicular access must be made available on Pier Connector each day before 8:00 am and after 5:00 pm. Emergency access may be necessary between 8 AM and 5 PM. Coordinate all excavation with Town and notify police, fire and USCG of road closings. Post expected closings 24 hours in advance on Boathouse Road.
5. Successful bidder must be NStar certified to perform the work in this IFB.
6. Successful bidder must obtain all required permits and inspections.
- 7.. Project must be completed within 45 days after receiving the required permits.

**BID PRICING SHEET**

Gentlemen:

We the undersigned propose to furnish the Town of Chilmark with private, utility service and associated equipment installation and roadway improvements (all labor and materials required for this project) per the attached specifications for the price stated below:

**TOTAL PRICE OF THE CONTRACT**

Per Chilmark Specifications \$ \_\_\_\_\_

In Written Words \_\_\_\_\_

Did you deviate from the specifications in any way? (If yes, you must submit a detailed description of all deviations.) YES \_\_\_\_\_ NO \_\_\_\_\_

This bid includes addenda numbered: \_\_\_\_\_

The Project Manager will be: \_\_\_\_\_

The On-Site Supervisor will be: \_\_\_\_\_

The qualifications of the Project Manager and On-Site Supervisor are attached hereto.

Attach statement of financial ability to perform the work in this IFB.

I acknowledge that I have examined the sit and I am familiar with existing conditions.

BY: \_\_\_\_\_  
AUTHORIZED SIGNATURE PRINT NAME

\_\_\_\_\_  
COMPANY NAME TELEPHONE NUMBER

\_\_\_\_\_  
ADDRESS EMAIL ADDRESS AND FAX #

\_\_\_\_\_  
CITY, STATE, ZIP CODE DATE

REFERENCE FORM

Bidder: \_\_\_\_\_

Bidder must provide references for: all contracts performed within the past three (3) years

Reference: \_\_\_\_\_

Address: \_\_\_\_\_

Contact: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Description and date(s) of services provided:

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Reference: \_\_\_\_\_

Address: \_\_\_\_\_

Contact: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Description and date(s) of services provided:

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Reference: \_\_\_\_\_

Address: \_\_\_\_\_

Contact: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Description and date(s) of services provided:

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Attach additional sheets if necessary

**CERTIFICATE OF NON-COLLUSION**

The undersigned certifies under penalties of perjury that this bid or proposal has been made and submitted in good faith and without collusion or fraud with any other person. As used in this certification, the word "person" shall mean any natural person, business, partnership, corporation, union, committee, club, or other organization, entity, or group of individuals.

\_\_\_\_\_  
Signature of individual submitting bid or proposal

\_\_\_\_\_  
Name of business

**TAX COMPLIANCE CERTIFICATION**

Pursuant to M.G.L. c. 62C, §49A, I certify under the penalties of perjury that, to the best of my knowledge and belief, I am in compliance with all laws of the Commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting child support.

\_\_\_\_\_  
Signature of person submitting bid or proposal

\_\_\_\_\_  
Name of business

**SUBMIT in SEALED ENVELOPE Marked on its face**

“Menemsha Pier Connector UTILITIES”