

## **Draft**

**Town of Chilmark      Board of Selectmen      November 16, 2010      Meeting Minutes**

**Present:** Warren Doty, Jonathan Mayhew, Frank Fenner, Tim Carroll, Jonathan Revere, Remy Tumin, Josh Scott, Lindsey Scott.

Chairman Warren Doty called meeting to order at 7:32pm in the Selectmen's Meeting room.

### Minutes:

Minutes from November 2, 2010 Board of Selectmen's meeting were reviewed. Mr. Fenner moved to approve minutes with amendments. Mr. Mayhew seconded the motion.

**SO VOTED: 3 Ayes**

### Youth Lot Refinance:

Josh and Lindsey Scott ask that the Selectmen sign necessary paperwork from Sovereign Bank for refinancing their mortgage to a lower rate. Mr. Fenner moved to sign the necessary paper work to help obtain a lower rate for the Scotts. Mr. Mayhew seconded the motion. **SO VOTED: 3 Ayes**

### Budget Schedule:

Planning the budget meetings will be held in January and February on Wednesday nights from 6:00pm. - 9:00pm. With the longer meetings this might take 7 nights instead of 8 that are proposed.

Mr. Doty would like the Board of Selectmen to be involved with supporting Perry Ambulos with the Up Island Regional School budget schedule. Mr. Williams who is from the Chilmark Finance Advisory Committee has been attending the school budget meetings. This will be organized as meetings come up.

### Planning Board:

The Planning Board has received a request from the ZBA to rewrite a bylaw concerning swimming pools and tennis courts. The Planning board is notifying the Board of Selectmen with a copy of proposed changes. The Selectmen will review. Mr. Fenner moved to send this back to the Planning Board. Mr. Mayhew seconded the motion. **SO VOTED: 3Ayes**

### Tea Lane Farm Time Line:

Mr. Fenner reported that Elise Elliston has been chosen by the committee to draw the plans for the Farm House. These will be simple floor plans with rough outside views. The next meeting is scheduled for Dec 6<sup>th</sup> or 7<sup>th</sup>. And will review plans then.

### Pier Connector Project:

There is a pre-bid hearing scheduled with the engineers November 23, at 11:00 am. at the Chilmark Town Hall. Bidders are invited and can ask questions, pick up plans, contracts and specification documents.

### Menemsha Fire Investigation:

There are no up dates or reports as yet.

## Draft

### ROV for Clerk of Courts:

Return of Vote documentation. Signatures needed from Selectmen and Chilmark Clerk will file with the Clerk of Courts. Mr. Doty Thanked Tim Carroll, Jennifer Christy and Judy Jardin for there huge effort in getting the ballots processed. They were at the Town hall till 4:00 am.

### Diana DeBlase Permanent Appointment:

Tim Carroll presented his six month evaluation of (Dilly) Diana DeBlase to the Selectmen. Mr. Carroll recommended a permanent appointment and a retroactive step increase to step 3. The Step is recommended to begin as of July 1, 2010. Mr. Fenner moved to appoint Dilly Deblase permanently to the position of Administrative Assistant to the Office of Selectmen. The step increase recommended by Tim Carroll is also approved. Mr. Mayhew seconded the motion.

**SO VOTED: 3Ayes**

### MV Emergency Response Commission Letter:

Selectmen read letter and would like Mr. Carroll to change wording because they do not fully support. Mr. Doty moved to have Mr. Carroll revise and bring back to the Selectmen to review again. Mr. Fenner seconded the motion. **SO VOTED 3Ayes**

### Administrative Assistant to Fire Chief:

Mr. Fenner reviewed and took part in interviews of applicants for the position. The panel he was part of recommended Martina Mastromonaco for the position. This appointment comes with the understanding that she will not work more than 40 hours total per week on any Town jobs. Mr. Fenner moved to appoint Martina Mastromonaco to the position of administrative assistant to the Fire Chief. Mr. Mayhew seconded the motion. **SO VOTED: 3 Ayes**

### Community Center:

The Selectmen received a request to reduce or waive rental fee for a yoga event at the Center. After reviewing the application the Selectmen clearly support activities at the Center but this event is not a non profit or a fund raiser. The applicant is also charging for admittance to the event. Selectmen decided to keep the fee at \$200 for the day.

### Community Center Art Shack:

Mr. Carroll presented Selectmen a draft letter representing the Selectmen's support of the plans submitted by Elise Elliston. Selectmen approved the draft. This letter will be sent to the ZBA.

### Bailey Boyd Associates:

Selectmen signatures are needed to continue participation in CDBG-funded housing rehabilitation and child care subsidy programs. Mr. Fenner moved to continue participation and sign documents. Mr. Mayhew seconded the motion. **SO VOTED: 3 Ayes**

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### Insurance:

Mr. Carroll notified the Selectmen that the Insurance for certain parts of our coverage still needs some definition and decisions made. 1.) Fire Trucks replacement value 2.) Police Department: garaging liability and keeper of garage. (Chief did not recommend this coverage because dept. does not impound vehicles) 3.) Fine arts coverage

Mr. Fenner recommended reviewing and making decision at later date. Possibly Dec 7<sup>th</sup> meeting

### Hunting Chilmark Town Lands:

Mr. Carroll brought applications from 4 off Island hunters to hunt on town property. Mr. Fenner would like the permits to go to Chilmark residents or at least have a Chilmark sponsor hunting with them. Mr. Mayhew agreed with this. Selectmen will review the hunting policy at their next meeting scheduled meeting Dec.7<sup>th</sup> and update it then.

### Legal Case Update:

The Sacks lawsuit case has been dismissed without prejudice or attorney fees. They have decided to install a hot tub instead of a pool.

### MV School Superintendent Union:

Selectmen reviewed a sample of the warrant article from MVSSU. This article is to relocate the Superintendents Building to the area beside the Regional High school. Mr. Doty would like to see a \$ figure in the space that is blank. Mr. Doty wants to know the expenditure in building the new facility.

### Sea Port Advisory Council:

The grant \$ from the SPAC is to be distributed to the Town of Chilmark but decisions on how the \$ will be received needs reviewing by Town Accountant and Treasurer. The SPAC will send a check for the first \$50,000.00 of the \$200,000.00 when notified. Mr. Fenner would like Chilmark to apply for more financial assistance from the SPAC as soon as possible.

### Mass DEP Notice:

The Community Center has had contaminates showing in the water samples and the Board of Health is addressing these matters.

### Bulk Head Leases:

There are the Bulkhead Leases for the Selectmen to sign. Mr. Doty would like the Park and Recreation Committee to review and sign before the Selectmen.

Mr. Fenner moved to adjourn. Mr. Mayhew seconded the motion. **SO VOTED: 3 Ayes**

Meeting adjourned at 8::27pm

Draft of minutes respectfully submitted by Dilly DeBlase