

**TOWN OF CHILMARK**  
**CHILMARK POLICE DEPARTMENT**  
**POSITION DESCRIPTION**

1. Position Title: Patrol Officer (part-time and seasonal)
2. Supervisor: Works under direct supervision of the shift supervisor, or senior officer on the shift.
3. General Description of Duties:

During summer season or for temporary duration to patrol an assigned area for purposes of law enforcement and crime prevention. Provide emergency medical service via ambulance.
4. Specific Duties and Responsibilities:

Shall be responsible for the efficient performance of required police duties in conformance with rules, regulations and policies.

Shall perform police duties necessary to the stability and safety of the community.

Shall facilitate vehicular and pedestrian traffic.

Shall patrol public areas and beaches.
5. Supervisory Responsibilities: Work does not normally include supervisory responsibilities.
6. Time Requirements: Seasonal, 40 hours per week.
7. Special Circumstances: Work may be performed under hazardous conditions.
8. Qualifications:

Training and Experience: High school plus additional formal training such as Police Cadet, or EMT training or any combination of equivalent training and experience.

Knowledge, Abilities & Skills: Skill and tact in public relations. Knowledge of town and state laws and by-laws as applicable to police work. Ability to handle police actions promptly, tactfully and impartially. Working knowledge of department's rules & regulations.