



INVITATION FOR BIDS

TOWN OF CHILMARK

**PROJECT: 2012-14**

Menemsha Phase 3

FLOATING DOCK

**DUE DATE:** October 26, 2012  
3:30 PM

## KEY DATES

October 10:	Published in Goods & Services
October 11:	Published in MV Times
October 12:	Bid packages available at Chilmark Town Hall.
October 22 @ 11:00 am:	Pre-bid meeting, review at Chilmark Town Hall. Site walk to follow the meeting.
	October 23 @ 5:00 pm: Deadline for receiving questions in writing at Selectmen’s Office.
October 26 @ 3:30 pm:	Deadline for receiving sealed bids at Chilmark Town Hall. Bids will be publically opened and read aloud.
October 30:	Selectmen meet to Award job.
November 9 or earlier:	Sign contract within 10 days of award.
December 21 or earlier	<b>Delivery of Floats</b>
<i>January 15 – May 15</i>	<i>Time Of Year restriction – all in-water work must be completed.</i>

The Town of Chilmark is seeking sealed bids for the construction and delivery of 214 feet concrete floating dock with a Ipe wood deck, deck hardware and other necessary components for use as a Transient Yacht Dock. The site is located in the Town of Chilmark in Menemsha Basin.

### MEETING

Attending a pre-bid meeting and site walk is strongly encouraged. This meeting will take place on Monday, October 22, 2012 @ 11:00 am at the Chilmark Town Hall. All bidders are encouraged to visit the site before submitting a bid. Submission of a bid constitutes an acknowledgment that the bidder has examined the site and is familiar with existing conditions.

### RULE FOR AWARD

The contract will be awarded to the responsive and responsible bidder offering the lowest price for the services specified in this Invitation for Bids (IFB).

The Town will consider only responsive bids from responsible bidders for a contract award. A responsive bid is one which complies fully with all submission requirements stated in this IFB. Any bid which does not comply with all submission requirements may be rejected as non-responsive. A responsible bidder is one who demonstrably possesses the skill, ability, and integrity necessary to faithfully perform the work called for in this procurement and meets the requirements of Massachusetts law.

### All bidders will:

1. Identify the proposed project manager and on-site supervisor, along with their qualifications to work on this project.
2. List the bidder's prior experience on projects similar to this.
3. State the financial ability of the firm to perform the work in this IFB.
4. Submit their bid on the attached Bid Pricing Sheet.
5. Bidders must submit a non-collusion form.
6. Bidders must submit a tax compliance certification.
7. Each bidder must submit with its bid a bid deposit equal to five percent of the amount of the bid. The bid deposit may be in the form of a certified, treasurer's, or cashier's check payable to the awarding authority from a responsible bank or trust company; cash; or a bid bond from a surety licensed by the Massachusetts Division of Insurance.

On M.G.L. c. 30, §39M projects, the town reviews the qualifications of the apparent low bidder after the bids are opened. The town may request any information from the bidder needed to determine if the bidder is responsible.

This is a Prevailing Wage project and the wage sheet is enclosed with this IFB.

The contractor must furnish both payment and performance bonds in the amount of 100 percent of the contract price. The contractor has 10 days from the date of notification of contract award to obtain the payment and performance bonds.

A bidder may correct, modify, or withdraw a sealed bid by written notice received in the office designated herein for bid submission prior to the time set for the opening of bids. After the opening, a bidder may not change any provision of the bid in a manner prejudicial to the interest of the Town, or to fair competition. The Town shall waive minor informalities or allow the bidder to correct them. If a mistake and the intended offer are clearly evident on the face of the document, the Town shall

correct the mistake to reflect the intended correct offer and so notify the bidder in writing, and the bidder may not withdraw the offer. The Town may permit a bidder to withdraw an offer if a mistake is clearly evident on the face of the document but the intended correct offer is not similarly evident.

The Town shall award a contract by written notice to the selected bidder by no later than November 28, 2012. This deadline may be extended an additional 30 days with the mutual consent of the Town and the Bidder.

All bid prices submitted in response to this IFB must remain firm for sixty (60) days following the bid opening.

The award of a contract will be conditioned on the selected bidder signing the Town's contract and providing the 50% payment bond within ten (10) days from the date of notification of award.

**TIME IS OF THE ESSENCE as the town is under a Time-Of-Year restriction prohibiting in-water work after January 15.**

Notwithstanding any provision contained herein to the contrary, the Town reserves the right to cancel this procurement at any time before a contract is executed by the Town, in which event the Town will reject all bids received in response to this IFB. The Town reserves the right to reject any or all bids when it is in the public interest to do so.

QUESTIONS: Deadline is October 23 at 5:00 PM to submit written questions to the Executive Secretary, Chilmark Town Hall; 401 Middle Road; P.O. Box 119; Chilmark, MA. 02535. PH: 508-645-2101; FAX: 508-645-2110 or email at [tc Carroll@chilmarkma.gov](mailto:tc Carroll@chilmarkma.gov)

REFERENCES: Bidders must submit a complete list of all current customers for which the bidder has installed utilities and previous customers for in the past three (3) years of projects of similar scope, with contact names and telephone numbers. A bid may be rejected on the basis of one or more references reporting poor past performance by the bidder. Bidders must have competed at least three (3) utility installations of similar scope for prior customers.

SEALED BIDS DUE: Sealed-Bids will be accepted until Friday October 26, 2012 @ 3:30 PM at the Selectmen's Office; Chilmark Town Hall; 401 Middle Road; P.O. Box 119; Chilmark, MA. 02535-0119. Bids must be marked on their face with "**Menemsha Phase 3 Floating Dock**". All bids will be opened at that time and read aloud. The bids must remain firm for sixty (60) days. **LATE BIDS WILL NOT BE ACCEPTED.**

### PROJECT

This contract will work in coordination with two other contracts that demolish and remove the 1968 timber transient Yacht Dock and Fuel Dock, reconstruct a timber Fuel Dock and install a concrete/wood floating dock and timber transient Yacht Dock.

The Floating Docks will serve the transient Yacht Dock. There will mounting and conduit provisions made for the installation (by others) of six (6) utility pedestals (Eaton "Admiral" or better) along the slip side and two Eaton "Firehouse Marina" stations installed along the North side of the floating transient Yacht Dock.

The floats shall be decked with wood over the concrete deck. The wood shall be Ipe. The wood decking shall be designed and constructed to permit the mounting of all utilities and access for repair or maintenance to the utility duct.

The floats shall include deck cleats for placement along both long sides of the floating dock. Cleats to be installed by others.

The floats shall include all hardware to attach them to at least eleven (11) piles for anchoring.

Water lines will be mounted on but below the boat side whaler on the floating dock and along the railing of the timber yacht dock.

The entire design of the floating dock and the placement of utilities shall be approved by the Town and its engineer.

1. The Floating Docks must meet all specifications as outlined in the referenced or attached documents.

- a. Float Specs 10-12-12A
- b. ELECTRICAL PLAN
- c. Eaton LIGHTHOUSE SS (2 documents)
- d. MENEMSHA FUEL PIER REPLACEMENT SPECIFICATIONS 2012 A
- e. MENEMSHA TRANSIENT PIER REPLACEMENT SPECIFICATIONS 2012A
- f. Chilmark 2012-08-10 Sheet 1, Sheet 2, Sheet 3
- g. Pre Bid Meeting
- h. Bid Pricing Sheet.

2. Floats shall be delivered no later than December 21, 2012 so that they can be installed by others before the Time-Of-Year Restriction deadline of January 15, 2013.

# BID PRICING SHEET

(submit to awarding authority)

\_\_\_\_\_  
**Company NAME**

Gentlemen:

We the undersigned propose to furnish the Town of Chilmark utility service and associated equipment installation and improvements (all labor and materials required for this project) per the attached specifications for the price stated below:

## TOTAL PRICE OF THE CONTRACT

Per Chilmark Specifications \$ \_\_\_\_\_

In Written Words \_\_\_\_\_

Did you deviate from the specifications in any way? (If yes, you must submit a detailed description of all deviations.) YES \_\_\_\_\_ NO \_\_\_\_\_

This bid includes addenda numbered: \_\_\_\_\_

The Project Manager will be: \_\_\_\_\_

The On-Site Supervisor will be: \_\_\_\_\_

The qualifications of the Project Manager and On-Site Supervisor are attached hereto.

Attach statement of financial ability to perform the work in this IFB.

I acknowledge that I have examined the site and I am familiar with the existing conditions.

BY: \_\_\_\_\_

AUTHORIZED SIGNATURE

PRINT NAME

\_\_\_\_\_  
COMPANY NAME

TELEPHONE & Cell # NUMBER

\_\_\_\_\_  
ADDRESS

EMAIL ADDRESS AND FAX #

\_\_\_\_\_  
CITY, STATE, ZIP CODE

DATE

REFERENCE FORM

Bidder: \_\_\_\_\_

Bidder must provide references for: all contracts performed within the past three (3) years of similar scope, and provide a list with contact information for ALL current contracts.

Reference: \_\_\_\_\_

Address: \_\_\_\_\_

Contact: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Description and date(s) of services provided:

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Reference: \_\_\_\_\_

Address: \_\_\_\_\_

Contact: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Description and date(s) of services provided:

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Reference: \_\_\_\_\_

Address: \_\_\_\_\_

Contact: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Description and date(s) of services provided:

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**(Attach additional reference sheets if necessary)**

**CERTIFICATE OF NON-COLLUSION**

The undersigned certifies under penalties of perjury that this bid or proposal has been made and submitted in good faith and without collusion or fraud with any other person. As used in this certification, the word "person" shall mean any natural person, business, partnership, corporation, union, committee, club, or other organization, entity, or group of individuals.

\_\_\_\_\_  
Signature of individual submitting bid or proposal

\_\_\_\_\_  
Name of business

**TAX COMPLIANCE CERTIFICATION**

Pursuant to M.G.L. c. 62C, §49A, I certify under the penalties of perjury that, to the best of my knowledge and belief, I am in compliance with all laws of the Commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting child support.

\_\_\_\_\_  
Signature of person submitting bid or proposal

\_\_\_\_\_  
Name of business

**SUBMIT in SEALED ENVELOPE Marked on its face: “Menemsha Phase 3 Utilities”**