

ADDITIONAL DATA REQUIRED

FOUNDATION: Materials _____ Height _____ Thickness _____

Footings: Size _____ Depth below grade _____

Kind of columns in cellar _____ Size _____ Spacing _____

BASEMENT: Slab () Crawl () Full () Below grade () At grade () Finished: Yes () No ()

FRAME: Size of girders _____ Sills _____

Size of floor joists _____ Spacing on centers _____ Longest span _____

Size of ceiling joists _____ Spacing on centers _____ Longest span _____

Size of rafters _____ Spacing on centers _____ Longest span _____

Lumber to be used above: Fir or Hem. () Spruce () Other _____

Type & Size of sheathing on walls _____ Weatherproofing of exterior walls _____

Type & Size of sheathing on roof _____ Weatherproofing of roofs _____

HEATING: Kind of chimney _____ Number of flues _____ Will there be a fireplace? _____

ROOMS: Living Rm () Dining Rm () Kit () Den () Family Rm () No. of Bedrooms () No. Baths ()

Other _____ Total number of rooms (after add/alt) _____

GARAGE: Attached () Detached () Under house () Size _____

FOR OFFICE USE ONLY

AREA: Living 1st floor _____ 2nd floor _____ Basement _____ Total _____

Non living 1st floor _____ 2nd floor _____ Base. _____ Other _____ Total _____

RECORD OF APPROVALS

RECORD OF FINAL INSPECTIONS

Date Received _____

Zoning: (Dis) Approved _____

Disapproval: Sec _____ Par _____

Reason: _____

Sanitation: (Dis) Approved _____

M. V. C.:

1. D.R.I.: (Dis) approved _____

2. D.C.P.C.: (Dis) approved _____

Planning Board approval _____
(if required)

Footings _____ Date _____

Foundation _____ Date _____

Frame _____ Date _____

Plaster _____ Date _____

Plumbing _____ Date _____

Oil Burner _____ Date _____

Electric Wiring _____ Date _____

Septic Tank _____ Date _____

PLOT PLAN

FOR LOT # _____

Indicate location of garage or accessory building

Additions with dashed lines -----

Sewerage disposal (cesspool) ⊕

Well ☒

INDICATE ACCESS

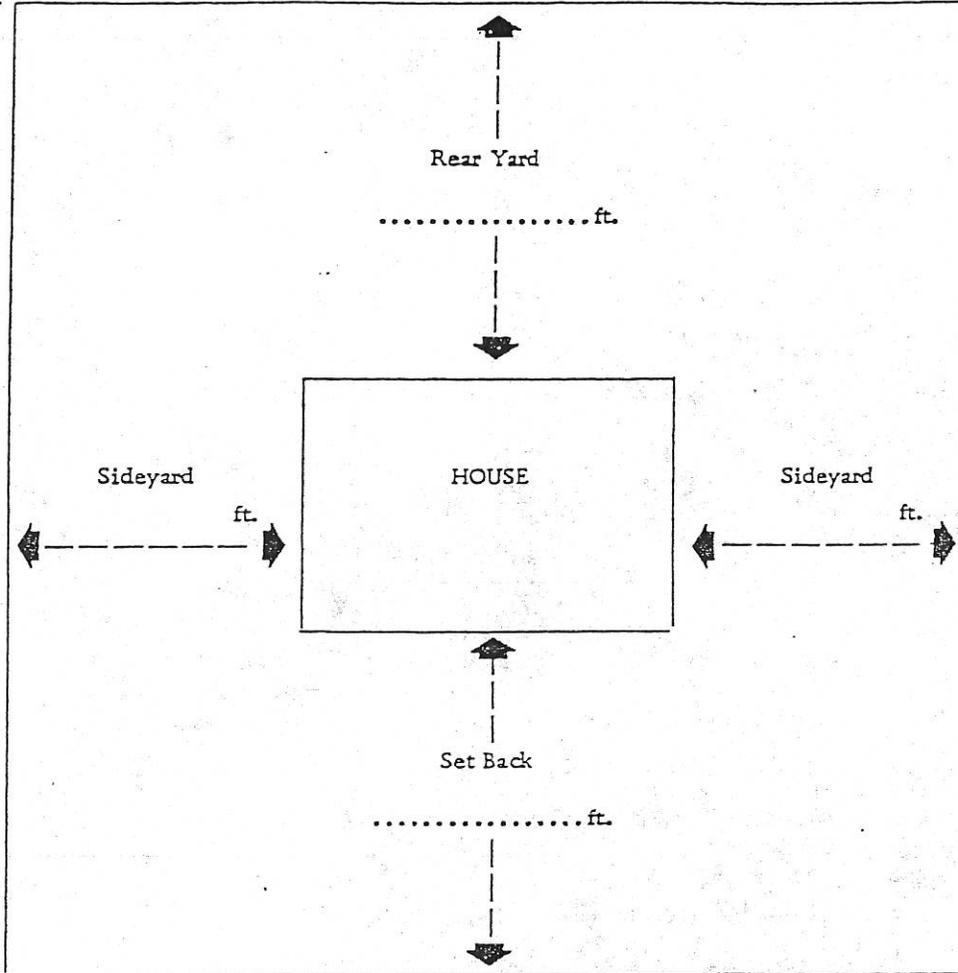
(Lot.....ft. rear)

Abuttor's
Name

Lot #

If this is a
corner lot,
write in
name of
other street.

(Lot.....ft. deep)



Abuttor's
Name

Lot #

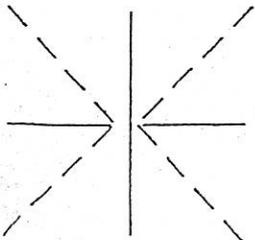
If this is a
corner lot,
write in
name of
other street.

(Lot.....ft. deep)

(Lot.....ft. frontage)

(Name of street)

Information
Supplied by _____



Mark North Point

HVAC Trade-Off Worksheet

1. Calculate efficiency Increase in percent:

$$\frac{EFF_{\text{installed}} - EFF_{\text{standard}}}{EFF_{\text{standard}}} = \% \text{ increase}$$

2. Adjust the % increase according to Trade-off Ratio (Table 1 below):

$$(\% \text{ increase} \times \text{Trade-off Ratio}) + 1 = \text{Adjusted Ratio}$$

3. Adjust *Total Required UA* (from Manual Trade -Off Worksheet):

$$\text{Total Required UA} \times \text{Adjusted Ratio} = \text{Adjusted Required UA}$$

4. Use Adjusted Required UA as new *Total Required UA*, and check if *Total Proposed UA* is now less than or equal to it.

$$\text{Total Proposed UA (from Manual Trade-Off Worksheet)} \begin{matrix} < & & > \end{matrix} \text{Total Required UA}$$

Work Space:

**Table 1
Trade-off Ratios**

City/Town	HDD ₆₅	Ratio, B	City/Town	HDD ₆₅	Ratio, B
Amherst	6404	1.15	Hyannis	6137	1.13
Bedford	6521	1.15	Lawrence	6322	1.14
Blue Hill	6398	1.15	Middleton	6268	1.14
Boston	5641	1.11	Nantucket	5848	1.12
Brocton	6225	1.14	New Bedford	5426	1.10
Chatham	6058	1.13	Plymouth	6333	1.14
Clinton	6698	1.16	Provincetown	6044	1.13
East Wareham	6297	1.14	Rochester	6267	1.14
Edgartown	5916	1.13	Springfield	5754	1.12
Falmouth	5713	1.12	Stockbridge	7060	1.17
Framingham	6262	1.14	Taunton	6346	1.14
Haverhill	6413	1.15	Tully Lake	7552	1.19
			Worcester	6979	1.17

**Table 2
NAECA Minimum Equipment Efficiencies¹**

Equipment Type	Minimum	Equipment Type	Minimum
Furnace	78 AFUE	Heat Pump: Heating Mode	6.8 HSPF
Boiler: Except Gas Steam	80 AFUE	Heat Pump: Cooling Mode	10 SEER
Boiler: Gas Steam	75 AFUE	Air Conditioner	10 SEER

1. Note: No Trade-off available for electric Resistance Heating.



The Commonwealth of Massachusetts
 Department of Industrial Accidents
 Office of Investigations
 600 Washington Street
 Boston, MA 02111
 www.mass.gov/dia

Workers' Compensation Insurance Affidavit: Builders/Contractors/Electricians/Plumbers
Applicant Information **Please Print Legibly**

Name (Business/Organization/Individual): _____

Address: _____

City/State/Zip: _____ Phone #: _____

Are you an employer? Check the appropriate box:

- | | |
|--|--|
| <p>1. <input type="checkbox"/> I am an employer with _____ employees (full and/or part-time).*</p> <p>2. <input type="checkbox"/> I am a sole proprietor or partnership and have no employees working for me in any capacity. [No workers' comp. insurance required.]</p> <p>3. <input type="checkbox"/> I am a homeowner doing all work myself. [No workers' comp. insurance required.] †</p> | <p>4. <input type="checkbox"/> I am a general contractor and I have hired the sub-contractors listed on the attached sheet. These sub-contractors have employees and have workers' comp. insurance.‡</p> <p>5. <input type="checkbox"/> We are a corporation and its officers have exercised their right of exemption per MGL c. 152, §1(4), and we have no employees. [No workers' comp. insurance required.]</p> |
|--|--|

Type of project (required):

6. New construction
7. Remodeling
8. Demolition
9. Building addition
10. Electrical repairs or additions
11. Plumbing repairs or additions
12. Roof repairs
13. Other _____

*Any applicant that checks box #1 must also fill out the section below showing their workers' compensation policy information.

† Homeowners who submit this affidavit indicating they are doing all work and then hire outside contractors must submit a new affidavit indicating such.

‡ Contractors that check this box must attached an additional sheet showing the name of the sub-contractors and state whether or not those entities have employees. If the sub-contractors have employees, they must provide their workers' comp. policy number.

I am an employer that is providing workers' compensation insurance for my employees. Below is the policy and job site information.

Insurance Company Name: _____

Policy # or Self-ins. Lic. #: _____ Expiration Date: _____

Job Site Address: _____ City/State/Zip: _____

Attach a copy of the workers' compensation policy declaration page (showing the policy number and expiration date). Failure to secure coverage as required under Section 25A of MGL c. 152 can lead to the imposition of criminal penalties of a fine up to \$1,500.00 and/or one-year imprisonment, as well as civil penalties in the form of a STOP WORK ORDER and a fine of up to \$250.00 a day against the violator. Be advised that a copy of this statement may be forwarded to the Office of Investigations of the DIA for insurance coverage verification.

I do hereby certify under the pains and penalties of perjury that the information provided above is true and correct.

Signature: _____ Date: _____

Phone #: _____

Official use only. Do not write in this area, to be completed by city or town official.

City or Town: _____ Permit/License # _____

Issuing Authority (circle one):

1. Board of Health 2. Building Department 3. City/Town Clerk 4. Electrical Inspector 5. Plumbing Inspector
 6. Other _____

Contact Person: _____ Phone #: _____

Information and Instructions

Massachusetts General Laws chapter 152 requires all employers to provide workers' compensation for their employees. Pursuant to this statute, an *employee* is defined as "...every person in the service of another under any contract of hire, express or implied, oral or written."

An *employer* is defined as "an individual, partnership, association, corporation or other legal entity, or any two or more of the foregoing engaged in a joint enterprise, and including the legal representatives of a deceased employer, or the receiver or trustee of an individual, partnership, association or other legal entity, employing employees. However the owner of a dwelling house having not more than three apartments and who resides therein, or the occupant of the dwelling house of another who employs persons to do maintenance, construction or repair work on such dwelling house or on the grounds or building appurtenant thereto shall not because of such employment be deemed to be an employer."

MGL chapter 152, §25C(6) also states that "every state or local licensing agency shall withhold the issuance or renewal of a license or permit to operate a business or to construct buildings in the commonwealth for any applicant who has not produced acceptable evidence of compliance with the insurance coverage required." Additionally, MGL chapter 152, §25C(7) states "Neither the commonwealth nor any of its political subdivisions shall enter into any contract for the performance of public work until acceptable evidence of compliance with the insurance requirements of this chapter have been presented to the contracting authority."

Applicants

Please fill out the workers' compensation affidavit completely, by checking the boxes that apply to your situation and, if necessary, supply sub-contractor(s) name(s), address(es) and phone number(s) along with their certificate(s) of insurance. Limited Liability Companies (LLC) or Limited Liability Partnerships (LLP) with no employees other than the members or partners, are not required to carry workers' compensation insurance. If an LLC or LLP does have employees, a policy is required. Be advised that this affidavit may be submitted to the Department of Industrial Accidents for confirmation of insurance coverage. **Also be sure to sign and date the affidavit.** The affidavit should be returned to the city or town that the application for the permit or license is being requested, **not** the Department of Industrial Accidents. Should you have any questions regarding the law or if you are required to obtain a workers' compensation policy, please call the Department at the number listed below. Self-insured companies should enter their self-insurance license number on the appropriate line.

City or Town Officials

Please be sure that the affidavit is complete and printed legibly. The Department has provided a space at the bottom of the affidavit for you to fill out in the event the Office of Investigations has to contact you regarding the applicant. Please be sure to fill in the permit/license number which will be used as a reference number. In addition, an applicant that must submit multiple permit/license applications in any given year, need only submit one affidavit indicating current policy information (if necessary) and under "Job Site Address" the applicant should write "all locations in _____ (city or town)." A copy of the affidavit that has been officially stamped or marked by the city or town may be provided to the applicant as proof that a valid affidavit is on file for future permits or licenses. A new affidavit must be filled out each year. Where a home owner or citizen is obtaining a license or permit not related to any business or commercial venture (i.e. a dog license or permit to burn leaves etc.) said person is NOT required to complete this affidavit.

The Office of Investigations would like to thank you in advance for your cooperation and should you have any questions, please do not hesitate to give us a call.

The Department's address, telephone and fax number:

The Commonwealth of Massachusetts
Department of Industrial Accidents
Office of Investigations
600 Washington Street
Boston, MA 02111

Tel. # 617-727-4900 ext 406 or 1-877-MASSAFE

Fax # 617-727-7749

www.mass.gov/dia

DEVELOPMENT GUIDELINES

[A copy of these Guidelines shall be given to all: a) persons applying for a subdivision; b) purchasers of lots and their architects; c) persons applying for a building permit.]

Historical Background

Chilmark is one of the most geologically complex section of Martha's Vineyard, due to the intermingling of the three latest terminal moraines which, with the relatively small section of the outwash plain (on the South shore), provide the town with its natural assets of physical beauty, variety of landscapes, irregular terrain, hills, ponds and shorelines.

A. Purpose of these Guidelines

To minimize the impact of all development in Chilmark to protect the Town's rural, scenic and natural qualities and adhere to the goals of Chilmark's Master Plan, Open Space Plan and Zoning By-Laws.

B. Preservation of Open Space

1. Preserve sufficient open space so that the uninhabited areas of the town are predominate.
2. Protect natural features of the landscape such as scenic points, water courses, large trees, historic spots and similar community assets.
3. Protect agricultural land and uses.
4. Retain existing woodland areas large enough to be sanctuaries for wildlife. Retain existing trails; create new ones.
5. Do not disturb wetlands; check with the Conservation Commission before doing any work near wetlands and coastal areas. Do not use pesticides or herbicides in these areas.
6. Avoid altering the natural landscape. Minimize the size of lawns and recreational facilities. (Chemical pesticides and fertilizers are not allowed in some areas. Organic products are permissible.)
7. Use native species for landscaping; retain natural vegetation on slopes.
8. Use flexible siting (Article 6.7 of the Chilmark Zoning By-Laws) to provide dedicated open space.

C. Roads and Driveways

1. Minimize grading. Build roads that curve to fit the landscape and that require slow speeds. Add speed bumps where necessary.
2. Retain natural buffer areas to screen structures and parking areas from roads, water bodies and neighboring houses.
3. Provide shared driveway entrances where possible.
4. For details of road construction refer to Appendix C of the Planning Board Rules and Regulations.

D. Siting and Design of Structures

1. Maintain the visual integrity of ridge lines and hilltops by keeping roof-tops and other construction below the ridge line and at least 10 feet below the average height of trees on wooded ridges or hilltops.
2. Grading and earth removal should be executed so that contours of the land are the same as those previously existing on the site and adjacent to it.
3. In open land, site houses behind fields against the background of adjoining woodlands.
4. Site all structures to minimize visibility from roads, water bodies, and neighboring properties. Take care not to block neighbors' views.
5. Design structures that harmonize with the landscape and are compatible with the scale and character of existing Chilmark architecture.
6. Use materials, textures and colors which are typical of Chilmark's architectural traditions.
7. Place all wiring and appurtenances of electric power, communications and fire alarm systems under-ground.
8. Preserve visibility of the night sky by shielding all external lights (see Article 5 in Zoning Bylaws).

Chilmark's Zoning Bylaws are available at the Town Hall, the Chilmark Library and on the Internet at www.ci.chilmark.ma.us.

- A. reduce the problems created by improperly designed and installed outdoor lighting;
- B. eliminate problems of glare and sky glow;
- C. diminish light spillage from indoor sources;
- D. minimize light trespass;
- E. decrease light pollution;
- F. promote energy conservation;
- G. conserve our natural resources and protect flora and fauna;
- H. prevent unreasonable interference with astronomical observations; and
- I. create standards for outdoor lighting so that its use does not unreasonably interfere with the use and nighttime enjoyment of property within Chilmark.

OUTDOOR LIGHTING: DEFINITIONS

Section 5.6 Unless the context clearly indicates otherwise, certain words and phrases used in this section shall mean the following:

"Lamp" means the component of an outdoor fixture that produces light.

"Up-light" means direct light emitted by an outdoor light fixture above a horizontal plane through the fixture's lowest emitting part.

"Shielded" when referring to an outdoor light fixture means that the fixture allows no up-light.

"Outdoor lighting" means the nighttime illumination of an outside area or object by any manmade device that produces light, including lights located indoors which are directed for outdoor illumination.

OUTDOOR LIGHTING: REGULATIONS

Section 5.7 Scope: All outdoor lighting installed in Chilmark shall be in conformance with the requirements established by this bylaw.

Outdoor lighting: In all zoning districts, any private outdoor lighting fixture, whether temporary or permanent, shall be so directed, placed, and shielded so that the light points downward. All outdoor lighting shall be placed or mounted so that no lamp is higher than the eave line of the structure. Multiple lamps on fixtures are allowed; however, lights shall not be combined or grouped in such a way that circumvents the purpose and intent of this bylaw.

Electrical insect control devices (bug zappers) are prohibited.

OUTDOOR LIGHTING: EXCEPTIONS

Section 5.8 Public lighting including lights used for temporary emergency lighting needed by the Police or Fire departments or other emergency services shall be exempt from the requirements of this bylaw.

Vehicular and vessel lights are exempt from the requirements of this bylaw.

Alternative light fixtures may be allowed for temporary recreational events.

Temporary lighting shall be permitted for no longer than a six (6) week period in a calendar year.

Traditional and antique lights or reproductions thereof shall be allowed provided that they do not circumvent the spirit of this bylaw.

ARTICLE 2: DEFINITIONS (Additions to current list)

LIGHT POLLUTION

Section 2.18 Man-made light which illuminates the nighttime sky.

LIGHT TRESPASS

Section 2.19 Man-made light which shines, directly or indirectly, from one property onto another.

ARTICLE 5: SIGNS AND OUTDOOR LIGHTING

Section 5.0 No signs or advertising devices of any kind or nature shall be erected on any premises or affixed to the outside of any structure or be visible from the outside of any structure except as specifically permitted in this Section.

PERMITTED USES

- Section 5.1
- A. No more than one sign on a lot which shall not exceed a total area of three (3) square feet for identification of the property or place or the nature of any accessory use of a dwelling or accessory building.
 - B. No more than one sign for directional purposes in connection with any one lot, which sign shall not exceed a total of three (3) square feet.
 - C. No more than one "For Sale" or "For Rent" sign on a lot, which sign shall not exceed three (3) square feet.
 - D. Legal notices posted in a designated area for the posting of such notices.

USES FOR WHICH A SPECIAL PERMIT MAY BE OBTAINED FROM THE PLANNING BOARD

Section 5.2 Not more than two signs on a lot identifying any permitted business or trade, only one of which may be free standing and located near the road, which sign shall not exceed three (3) square feet in area and only one of which may be attached to the building or structure used in connection with the business or trade and not exceeding six (6) square feet in area.

PROHIBITED USES:

- Section 5.3
- A. No neon, internally illuminated, flashing, occulting or moving signs shall be allowed.
 - B. No sign shall be illuminated in any manner other than by stationary, top-mounted, white lights pointed downward and shielded to prevent glare and to avoid light trespass on roads and nearby residential properties. Illumination of outdoor signs between the hours of 11:00 p.m. and sunrise is prohibited.
 - C. No portion of any sign shall be located more than ten feet above the ground.
 - D. No sign not appurtenant to the premises to which the sign directs attention shall be allowed.

SIGNS IN EXISTENCE

Section 5.4 Non-conforming business signs in existence at the time of adoption of this bylaw shall be allowed to continue in place for the duration of the business or trade connected with said signs.

OUTDOOR LIGHTING: PURPOSE

Section 5.5 In order to preserve and maintain the rural character of Chilmark, including the unique quality of the nighttime sky, this bylaw is intended to apply to new lighting installed after its passage; it is also intended to: