**Approved Meeting Minutes**

**Chilmark Planning Board Subcommittee Meeting**

**April 9, 2024, 3PM**

**Chilmark Town Hall, 401 Middle Road, Chilmark**

Present: Ann Wallace, Catherine Thompson, Peter Cook, Janet Weidner

Staff: Jennifer Christy, Admin. Asst.

The Chairperson called the meeting to order at 3:00PM.

**Minutes:**

* The minutes from the March 25, 2024 Planning Board Subcommittee meeting were reviewed and they were approved as written.

**Master Plan:**

* + The Subcommittee members reviewed the draft report on the Chilmark Master Plan Survey of Town Boards, Committees, and Departments. The Subcommittee agreed to mention that the Town voted in the affirmative on a warrant article at the Annual Town Meeting in 2022 “to see if the town will vote to transfer from available funds in the treasury the sum of $20,000.00 to update the town's Master Plan, including the payment of costs incidental and relative thereto.”
	+ Further discussion occurred about the next steps including meeting with a consultant before engaging with the Townspeople regarding the Subcommittee’s evaluation of the statistics and the five overall primary issues that people are concerned about.
	+ It was noted that there is a need for the development of the community engagement portion of the next step as well as the evaluation of results. It was also noted that, once the report is completed, that it be sent to the MV Commission to gather their input on which and how many consultants may be utilized.
	+ Discussion also occurred about the format of the Master Plan and whether this would be another separate “update” or whether there is an incorporation of the conclusions in the current report with the older report(s). Discussion occurred about what the law on Master Plans states about “updates” and whether it is preferable to create a new Master Plan that reconstitutes all previous sections into one new document. It was noted that the fact that there may be a need that is urgent to be able to take action in a more rapid way may necessitate a new document that is tuned to the 21st century.
	+ Ann Wallace suggested that, after the report is completed and reviewed by the Planning Board, that it be sent to Bill Veno with a request to advise on the next steps.
	+ It was determined that Cathy and Jennifer would revise the report based on the comments today and that Jennifer would prepare the appendices for the report.
	+ It was also determined that the report should be sent to all depts., committees and Boards with a thank you and that this should be done after the report is approved by the Planning Board and sent to the Select Board.

**Next Meeting(s):**

* Wednesday, April 17, 2024, 3:00PM, Chilmark Town Hall

**Documents:**

Master Plan Survey Report DRAFT

Meeting adjourned at 3:52PM. Minutes respectfully submitted by Jennifer L. Christy